



CITY OF GROVETOWN

103 Old Wrightsboro Road
P. O. Box 120
GROVETOWN, GEORGIA 30813



City of Grovetown, Georgia

Application for Employment

Name of Applicant: _____

Complete

Address: _____

Phone No. _____ Date of application: _____

Position Applied for: _____

Are you a US Citizen? _____ If no, explain _____

Do you possess a valid state driver's license? _____

Have you been previously employed by the City? _____

Are you related to anyone who works for the City? If so, explain

What hours are you available for work: _____

Military Service: _____

Dates: _____ Discharge type: _____

(The City of Grovetown is an equal opportunity employer. Submission of an application does not constitute a job offer and does not guarantee an interview).

Employment History: Start with the most recent

Use additional sheet if necessary for employment information

Employer Name: _____

Address: _____ Phone _____

Job title: _____ Duties: _____

Reason for leaving: _____ Dates Worked: _____

Employer Name: _____

Address: _____ Phone _____

Job title: _____ Duties: _____

Reason for leaving: _____ Dates Worked: _____

Employer Name: _____

Address: _____ Phone _____

Job title: _____ Duties: _____

Reason for leaving: _____ Dates Worked: _____

Employer Name: _____

Address: _____ Phone _____

Job title: _____ Duties: _____

Reason for leaving: _____ Dates Worked: _____

Education

High School Name: _____

Years attended: _____ Graduated ? _____

Address: _____ phone _____

College or Tech School: _____

Address _____ Phone _____

Degree obtained _____ Year Graduated _____

List any special skills, abilities or certifications: _____

Personal References:

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature, Certification and Release Consent Information

You must sign this application

- Any false statement of any part of this application may be grounds for not hiring or firing you after you begin work
- By signing this application you are authorizing the City of Grovetown to conduct a criminal background check and complete driver's history on the applicant
- By signing this application, you are hereby consenting to the release of information about my ability and fitness for City Employment by employers, schools, law enforcement agencies and other individuals or organizations, to investigators for authorized employees of the City of Grovetown
- By signing this statement I am authorizing a review and full disclosure of all records concerning myself to the City of Grovetown, whether the said records are of a public, private or confidential nature. This includes background reports, polygraph records and charts, efficiency ratings, complaints and grievances filed by or against me.

Applicant's signature; _____