

**City of Grovetown  
103 Old Wrightsboro Road  
P.O. Box 120  
Grovetown, Georgia 30813**

**An application for service must be completed each time the landlord/leasing agent puts the service back in their name.**

**The Landlord agreement allows a landlord and/or a leasing agent to have water service reconnected into the landlord/leasing agent's name without incurring set-up fees each time tenants vacate a property which is included in the agreement.**

The landlord agreement must be in the name of the party responsible for bill payment while rental property is not occupied by a tenant. \_\_\_\_\_ (please initial)

It is the landlord's responsibility to ensure that tenants apply for water service when units are rented. Landlord is responsible for water consumption and other applicable fees until such time said rental property water service has been set up in tenant's name. Application for new service in tenant's name must be made by tenant, not the landlord. This agreement is not "lease date" sensitive.  
\_\_\_\_\_ (please initial)

The stop reading for the previous tenant will serve as the beginning reading for the landlord account when the landlord submits the required documents for service connection following a tenant vacating the rental property.  
\_\_\_\_\_ (please initial)

***I understand that I will forfeit my landlord waiver agreement on all properties listed if the accounts are not paid by due date.***  
\_\_\_\_\_ (please initial)

**The landlord agreement allows the landlord and/or leasing agent to submit required documentation for new service request without incurring set-up fees following a tenant vacating the rental property included on the landlord agreement. The agreement allows for one (1) waiver of set-up fees between each renter.**

**Furthermore, either party, landlord or City of Grovetown, may cancel this agreement upon fifteen (15) days written notice to the other party.**

Billing Name/Owner/Agent: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Service Address**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**Requests for deletions or additions to the landlord agreement must be submitted in writing. A disconnect order does not constitute a request to delete a property from a landlord agreement.**

Billing Name on Landlord Agreement: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Written requests may be submitted via the following methods:

Fax: 706-863-6828

Mail: City of Grovetown  
Utility Billing Department

P.O. Box 120  
Grovetown, Georgia 30813

Email: [billing@cityofgrovetown.com](mailto:billing@cityofgrovetown.com)