

REGULAR COUNCIL MEETING January 14, 2019

The work session and regular meeting of the Grovetown City Council were held on Monday, January 14, 2019 at 6:00 p.m. in the council chambers at City Hall. Present were Mayor Gary E. Jones, Mayor Pro-tem Sylvia Martin, Councilmember Eric Blair, and Councilmember Deborah Fisher.

Also present were Planning and Development Director Scott Sterling, Human Resource Manager Elaine Matthews, Finance Director Bradley Smith, Leisure and Recreation Services Director Janet Wheatley, Public Works Director Michael Woods, Public Safety Director Scott Wheatley, City Attorney Chris Dube, City Administrator John Waller and City Clerk Roxanne Brown.

Council conducted a work session to review agenda items at 6:00 p.m.

1.

Call Meeting to Order/Announcement of Quorum

Mayor Jones called the regular meeting to order at 6:30 p.m. and acknowledged a quorum was present.

2.

Invocation

The invocation was given by Councilmember Blair.

3.

Pledge of Allegiance to the Flag

Mayor Jones led the Pledge of Allegiance to the Flag.

4.

Approval of Agenda

Councilmember Blair made a motion to approve the agenda with the following amendments: Change Item 13 to Director's Reports; Change Item 14 to Executive Session: Personnel Matters; and add Item 15 – Adjourn. Councilmember Fisher seconded the motion, all in favor and the motion carried.

5.

Approval of December 21, 2018 Regular Meeting Minutes

Councilmember Martin made a motion to approve the minutes from the December 21, 2018 regular council meeting. Councilmember Blair seconded the motion, all in favor and the motion carried.

6.

Approval of December 21, 2018 Regular Meeting Executive Session Minutes

Councilmember Fisher made a motion to approve the December 21, 2018 Regular Meeting Executive Session Minutes. Councilmember Martin seconded the motion, all in favor and the motion carried.

7.

Approval of December 27, 2018 Special Called Meeting Minutes

Councilmember Blair made a motion to approve the December 27, 2018 Special Called Meeting Minutes. Councilmember Martin seconded the motion, all in favor and the motion carried.

8.

Committee Chair Reports

Public Safety

Councilmember Blair reported that the K-9 dog, Neo, and Officer Jacob Rambo are currently attending K-9 training. Insurance Services Office, the entity responsible for setting the City's ISO rating, recently inspected the Fire Department. The Department performed well during the inspection. The current ISO rating for the City is a 3. The Department is anticipating a reduction of the ISO rating to a 2 following receipt of the inspection report.

Utility Billing and Public Works

Councilmember Fisher continued praise for the Utility Billing Department and the Public Works Department.

Planning and Development

Mayor Jones referred this report to Director Scott Sterling to provide during Director's Reports.

Leisure and Recreation Services

Councilmember Martin reported that the staff raked leaves and cleaned around the playground equipment at the Kiddie Park. The staff removed all chairs from the Council Chambers for the new carpet install. The staff removed trash and cleaned up around the Veteran's Park, as well as restarted the water fountain.

Administration

Mayor Jones referred his report to City Administrator John Waller.

9.

Financial Statement

Councilmember Blair made a motion to approve the Financial Statement. Councilmember Martin seconded the motion, all in favor and the motion carried.

10.

Citizens Comments

There were none.

11.

General Business: Unfinished

11A.

Recommend Adoption of Ordinance 2018-12-03 – Amend and Restate the Code of the City of Grovetown, Georgia, Chapter 3 (Alcoholic Beverages), Article III, Section 3-199 and Section 3-204 (Sale of Alcoholic Beverages – Hours) – Second Reading

Councilmember Blair made a motion to accept the second reading and adopt Ordinance 2018-12-03 to amend and restate Chapter 3, (Alcoholic Beverages), Article III, Section 3-199 and Section 3-204 (Sale of Alcoholic Beverages – Hours) of the City Code. Councilmember Fisher seconded the motion, all in favor and the motion carried.

11B.

Recommend Adoption of Ordinance 2018-12-04 – Adopt Amended and Restated Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan Documents (Master Plan and Adoption Agreement) in Compliance with IRS Requirements - Second Reading

Councilmember Fisher made a motion to accept the second reading and adopt Ordinance 2018-12-04 to amend and restate Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan Documents (Master Plan and Adoption Agreement) in compliance with IRS requirements. Councilmember Blair seconded the motion, all in favor and the motion carried.

12.

General Business: New

12A.

Recommend Adoption of Fees to Qualify for 2019 City of Grovetown Election – Mayor and Two Council Seats

Councilmember Blair made a motion to adopt the qualifying fees for the 2019 City of Grovetown Election setting the fee for the Mayor’s seat at \$306 and Council seats at \$150. Councilmember Martin seconded the motion, all in favor and the motion carried.

12B.

Appoint Mayor Pro-Tem

Councilmember Martin made a motion to appoint Councilmember Blair as Mayor Pro-Tem. Councilmember Blair seconded the motion. Councilmember Martin and Councilmember Blair voted in favor of the motion. Councilmember Fisher voted against the motion. The motion passed 3-1 with Mayor Jones voting in favor of the motion.

12C.

Recommend Appointment of G. Ben Turnipseed Engineers, Inc. as the City’s Engineering Firm

Councilmember Blair made a motion to appoint G. Ben Turnipseed Engineers, Inc. as the City’s engineering firm. Councilmember Martin seconded the motion, all in favor and the motion carried.

12D.

Recommend Approval of Duty Description and Pay Grades for the Following New Positions: Athletic Programmer (Leisure and Recreation Services); Building Maintenance Worker (Leisure and Recreation Services); and Fire Lieutenant – Training Officer (Public Safety)

Councilmember Fisher made a motion to approve the three new duty descriptions and pay grades. Councilmember Martin seconded the motion, all in favor and the motion carried.

12E.

Recommend Approval of Deed of Dedication for Brighton Landing Phase I Streets and Storm Water Systems (73 single family lots)

Councilmember Martin made a motion to approve the Deed of Dedication for Brighton Landing Phase I Streets and Storm Water Systems for 73 single family lots. Councilmember Blair seconded the motion, all in favor and the motion carried.

12F.

Recommend Approval of Gift of Parcel G06-072 and 0.30 acres of Parcel G06-073 to Columbia County for Construction of Columbia County Library, Grovetown Branch
Councilmember Martin made a motion to convey real property identified as Parcel G06-072 and 0.30 acres of Parcel G06-073 to Columbia County for construction of Columbia County Library, Grovetown Branch. Councilmember Blair seconded the motion, all in favor and the motion carried.

12G.

Recommend Purchase of Courtware Government Software as the Computer Aided Dispatch (CAD) System for the Department of Public Safety at a Cost of \$3,110 per Month Over Five Years

Councilmember Blair made a motion to approve the purchase of Courtware Government Software as the Computer Aided Dispatch (CAD) System for the Department of Public Safety at a cost of \$3,110 per month over five years. Councilmember Martin seconded the motion, all in favor and the motion carried.

13.

Director's Reports

Directors briefed the Council on recent activities of their respective departments.

14.

Executive Session: Personnel Matters

Councilmember Martin made a motion to enter into Executive Session to discuss personnel matters at 7:13 p.m. Councilmember Blair seconded the motion, all in favor and the motion carried.

Councilmember Martin made a motion to enter back into Regular Session at 7:32 p.m. Councilmember Blair seconded the motion, all in favor and the motion carried.

Back in Regular Session, no formal action was taken.

15.

Adjourn

Councilmember Blair made a motion to adjourn the meeting at 7:33 p.m. Councilmember Fisher seconded the motion, all in favor and the motion carried.

Gary E. Jones, Mayor

Eric Blair, Mayor Pro-tem

Sylvia Martin, Councilmember

Deborah Fisher, Councilmember

Vacant Seat

Attest:

Roxanne Brown, City Clerk