

THE CITY OF

GROVETOWN



RISING TOWARD ITS FUTURE

Here are the Significant Activities for the week ending November 5, 2021.

As Mayor, I would like to congratulate Dr. Deborah Fisher and Dr. Sylvia Martin on their re-election to the Grovetown City Council. 509 citizens took time to cast their ballots.

The Trunk or Treat Festival was well-attended and enjoyed by all. Kudos to the Leisure and Recreation Department for a job well done and we thank the other departments who assisted with this successful event. Thanks to all who came out to support this yearly event.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Please be advised that all rough trash and yard waste should be put at the roadside on Monday of your pickup week. All debris is collected at the same time so there is no longer a need to separate it.

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced.

Christmas lights have been ordered and our Streets and Sanitation Dept. will begin installing lights around the city during the first two weeks of November.

*****We ask all employees and visitors to our offices to observe all PPE guidelines related to COVID-19 and thank all those who comply. *****

Human Resources

Personnel Count

- Number authorized = **142** full time.
- Number employed = **115** full-time.
- 1 Interim Public Safety Director
- 1 part-time (Museum).
- 4 part-time/as needed (Fire Fighters)

Vacancies (27)

- 1 Public Safety Director
- 2 Police Sergeant
- 4 Road Patrol Officer
- 2 Traffic – Road Patrol Officer
- 1 Police Lieutenant Investigator
- 1 Police Investigator
- 3 Public Safety Dispatcher
- 1 Police Administrative Assistant
- 1 Sewer Plant Operator Lic.3
- 2 Light Equipment Operator- (Sewer Dept.)
- 1 Light Equipment Operator- (Water)
- 1 Heavy Equipment Operator- (Streets)
- 3 Light Equipment Operator (Streets)
- 1 Light Equipment Operator- (Leisure & Rec.)
- 1 Water Service Asst.
- 1 IT Tech
- 1 ****Frozen Position****

Hiring Actions

- One Utility Services Assistant tentative start date of 11-15-2021
- Interviews for Police Officer – Road Patrol positions (6 candidates)
- Three conditional job offers extended for Police Officers – Road Patrol
- One conditional job offer extended for Police Admin. Assistant/TAC Officer
- Transfer two employees (Internal transfers)

Safety / Training/Wellness

- Safety Talk: **Assess Your Stress.**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Developed and/or revised several HR related forms to current standards
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants

- Continuing to develop training for supervisors

Public Safety

- Police Department arrested 6 subjects during this period:
 - 1 for Disorderly Conduct
 - 1 for Probation Warrant
 - 1 for Driving while unlicensed
 - 1 for Aggravated Assault and Aggravated Sodomy
 - 1 for Forgery in the 1st. degree.
 - 1 for Failure to appear
- Criminal Investigation Division had 4 cases assigned and closed 3 cases.
- Fire Department responded to 21 calls: 8 fire calls and 13 medical calls.
- Public Safety Department conducted interviews for the positions of Road Patrol Officers 11/03/2021.

Leisure and Recreation (L&R) Services

General

- Leisure and Recreational Shop: cleaned shop and cleaned vehicles
- Euchee Creek trails: cut grass and blew off walking trails
- Liberty Park: cut grass, ballfields, and dragged all fields
- Kiddie Park: cut grass
- Historic Park: cut grass
- 201 east Robinson: cut grass
- Goodale Park: cut grass
- Wildflower Garden: cut grass
- Planning and Development: cut grass

Rental & Member Updates

- 3 new rental contracts with 4 return payments/contracts
- Facilities and fields were utilized a total of 87 hours

Fleet Maintenance

- **Public Safety**
 - Chevy Tahoe 1: routine service
- **Storm Water/Sewer**
 - Chevrolet Silverado: replaced battery
 - Chevrolet Silverado: routine service
 - Ford F-250 utility truck: routine service, replaced battery
- **Leisure & Recreation**
 - Chevrolet express van : routine service

Facility Maintenance

- A total of 11 work orders for this week: 3 at Liberty Park, 1 at public safety, 1 at museum, 5 at City Hall, and 1 at Municipal Court.

Programs

- Maverick's Fitness will be held every Monday and Wednesday 6:15 PM – 7:15 PM and Martial Arts classes will be held every Tuesday and Thursday 6 PM – 7:30 PM.

Up-Coming Programs

- Veeta Dinkins Fitness class on Saturday December 11th and 18th from 9AM to 11AM at Liberty Park

Up-Coming Events

- Vietnam Veteran's Recognition Event on Saturday November 13th starting at 11AM. This is in conjunction with the Defense Department's on going 50th anniversary Commemoration of the Vietnam War and the Georgia Department of Veterans Service.
- City of Grovetown 47th Annual Christmas parade will be on Saturday, December 4th at 10AM. Registration is open online at Cityofgrovetown.com or call Liberty Park Community Center.
- Christmas Festival will be on Saturday December 4th from 4PM to 8PM. We will have tree lighting, games, snow, entertainment, visit from Santa and vendors. Registration is open online at Cityofgrovetown.com or call Liberty Park Community Center.

Information Technology

- Made sure that new CJIS compliance paperwork was signed with our new IT services partner
- Ensured that all network and log-in information was transferred from Corsica to Pollock
- Next week on the 9th and 10th we will be visiting every computer and end point to install the monitoring agents
 - On the 9th we will also be installing the new Pollock Backup and Disaster Recovery devices
 - The 15th will be the first full day with Pollock although many background tasks will be managed by Pollock already
- Prepared, updated, and loaded all 8 tablets for Mobile service orders
- Replaced the UPS in the PS1 server room
- This week was also busy with calls for service
 - Responded to 10 calls for service this week
- Updated our Office 365 licenses and Incode with the newest Employee list from the HR Director
- Had a successful Board of Zoning Appeals (BZA) livestream

Water / Sewer/Stormwater/ Infrastructure and Streets Departments

Water Department Report

- 10 histories'
- 19 locates
- 160 work orders
- 3 leaks repaired
- 5 water quality samples taken (5 of 15 monthly required)
- 3 new meters installed
- State fluoride sample taken and sent off
- Clean up at the barn area, 2 loads taken off
- Irrigation tap and meter installed @ Walking Trail sign
- Patch pothole on Trudeau trail and Wrightsboro Rd

Wastewater Treatment Dept.

- Working around the plant area, filling in old, abandoned LAS drainage ponds and cutting around the pond dams
- Performed a stream walk and took samples
- Working on shelving in our new enclosed response trailer

Stormwater Dept.

- Cleaning of pond in Whispering Willow Way
- Cut and cleaned around a storm drainage inlet on Goodale lane

Infrastructure Inspections Dept.

- Developmental infrastructure inspections: 21
- Existing infrastructure inspections: 5
- Stormwater pond inspections: 18
- FOG Inspections: 1
- 616 Goodale Ln: Code Enforcement and the local authorities were contacted about a resident dumping/flushing paint into our collections/sewer system. Sylvester, and Nick were checking sewer, and storm manholes in this area when we noticed a thick white substance running through our sewer lines, also the substance had a chemical smell, code enforcement issued a warning to this resident.

Streets and Sanitation.

- 25.79 tons of combined waste
- Litter: 22 bags
- Working on the revisions and updates to the waste guideline informational sheets

Planning and Community Development

General

- 78 total building inspections

Meeting Update

- Planning Commission
 - 11.18 Meeting: no agenda
- BZA
 - 11.04 Meeting:
 - Voted to Approve Variance Request for 211 West Robinson Avenue
 - 12.02 Meeting: no agenda

Code Enforcement Update

- 11 signs removed from public ROW
- Overgrown Vegetation
 - 3 NOVs
- Inoperative/Abandoned Vehicles
 - 5 NOVs
- Parking Violations
 - 5 warnings
- Solid Waste/Trash
 - 1 NOV
- 7 cases deemed in compliance
- 1 response to civil concerns
- 4 permit checks for construction jobs within the city

DEVELOPMENT PROGRESS CHART

DATE: November 5, 2021

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site</u>	<u>1</u>			<u>Site work is on going</u>
<u>2</u>	<u>Sparkle Car Wash</u>	<u>1</u>			<u>Site work is on going</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>65</u>	<u>50</u>	<u>±78%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>53</u>	<u>79%</u>	<u>No change</u>
<u>3</u>	<u>Highland Hills, Section 2 (32 Apartments in 4 Buildings)</u>	<u>32</u>	<u>24</u>	<u>75%</u>	<u>No change</u>
<u>4</u>	<u>McCoy's Creek Section 6 (53 Single Family Homes)</u>	<u>43</u>	<u>25</u>	<u>47%</u>	<u>No change</u>
<u>5</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>75</u>	<u>=</u>	<u>=</u>	<u>No change</u>
<u>6</u>	<u>Caroleton, Phase 2 (67 Single Family Lots)</u>	<u>66</u>	<u>56</u>	84%	<u>1 C/O</u>
<u>7</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site work being completed</u>
<u>8</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>7 bldgs. (35 units)</u>	<u>5 bldgs. (24 units)</u>	<u>51%</u>	<u>No change</u>
<u>9</u>	<u>Brighton Woods Townhomes Section 1 (45 Townhomes)</u>	<u>45</u>	<u>45</u>	<u>100%</u>	<u>Project complete</u>
<u>10</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>21</u>	<u>4</u>	<u>6%</u>	<u>No change</u>
<u>11</u>	<u>Shephard Square Section 4 (7 Single Family Homes)</u>	<u>7</u>	<u>2</u>	<u>29%</u>	<u>No change</u>
	<u>Number of Renovation Permits Issued</u>	<u>4</u>			
	<u>Number of New Construction Permits Issued</u>	<u>0</u>			

Total Number of Permits Issued	4			
New Business Licenses Issued:	4			
Renewal Business Licenses Issued:	0			

City Wide Projects

Pump Stations

Eucler Creek: Cat walk, railings, and stairs installed.
Milton Hitt: Online.
Butler Creek: Waiting for power.

Gravity Sewer & Force Main

All pipe has been installed, evaluated and are ready to put in service. Contractor is working on punch list items.

Caroleton Townhomes

Final plat approval pending.

Dunkin Donuts

Erecting building.

Public Information Office

- Edited/posted video from “Trunk or Treat” event
- Press release to all local media for General Election Tuesday; Facebook and City website (ran on WJBF, WRDW/WAGT, WFXG (full story with on camera interviews with Kandian and Martin; information on Fisher), and The Augusta Press)
- Election Day assistance to residents via Help Desk
- Coat Drive flyer for Facebook and City website (running now through December 1st); decorated box for City Hall Lobby
- Partnered with HCCU for “Annual Teddy Bear Giveaway” which will happen during Christmas parade
- Started working on details to the City Hall Admin float and in process of setting up meeting time for those helping with the float
- Shot, edited, and posted Day Light Saving Time “Smoke Detector Check” with GDPS Fire-Rescue on social media
- Rotary meeting
- Agenda and supporting documents for City Council meeting posted to city website

Upcoming Events/Programs

- *Council meeting November 8, 2021, at 6:00PM in the Council Chambers at City Hall*
- *Vietnam Veteran's Recognition Event on Saturday November 13th starting at 11AM. This is in conjunction with the Defense Department's ongoing 50th anniversary Commemoration of the Vietnam War and the Georgia Department of Veterans service. "All Vietnam Veterans (or family member on their behalf) who would like to submit their name for recognition at the event are encouraged to contact Sandra Darby at dysa@cox.net or 478.747.7529*

*****Vietnam Veterans and their family members can continue to submit their names through next Friday, November 12.*****

- *City of Grovetown 47th Annual Christmas parade will be on Saturday, December 4th at 10AM. Registration is open online at Cityofgrovetown.com or call Liberty Park Community Center.*
- *Christmas Festival will be on Saturday, December 4th from 4PM-8PM we will have Tree lighting, Games, Snow, Entertainment, visit from Santa and vendors. Registration for vendor space is open online at cityofgrovetown.com or call Liberty Park Community Center.*

Closing Comments

City Hall and other city services will be closed from noon on November 10, 2021, and will remain closed on November 11, 2021 to celebrate Veterans Day. On November 13, 2021 at 11am an event will be held at Liberty Park to honor our veterans. Congressman Rick Allen and I will be speaking at this event.

Thanks to our City Administrator and all employees for their hard work along with our Council Members for their continued support.

Special thanks to Streets and Sanitations for cleaning along the railroad tracks on Old Wrightsboro Rd.

Mayor Gary E. Jones

(Posted on behalf of Mayor Jones by Public Information Officer Ashley Campbell)