



***SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING
December 10, 2021***

The City of Grovetown Christmas Parade was held last Saturday and was one of the best we have ever had. We had a lot of great participation from the community. The Christmas Festival/Tree Lighting was a great success as well. Our employees worked together to bring these festivities to life and provided excellent entertainment for young and old alike. Thanks to all the participants for their time and talents.

If you know someone in need of a coat, we have some available at City Hall. You may also donate a coat at the same location.

A notice regarding trash collection has been mailed to all households in the City. Please read this information. Our trash pickup service has extended work hours in some sections of the City. They may come to your area as early as 5:30 am so please take your cans to the road the night before. The brochure shows which days are observed as city holidays.

Please be advised that all rough trash and yard waste should be put at the roadside on Monday of your pickup week. All debris is collected at the same time so there is no longer a need to separate it.

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced.

We have several job openings in the City. For those who may be seeking employment please visit our website at www.cityofgrovetown.com.

*****We ask all employees and visitors to our offices to observe all PPE guidelines related to COVID-19 and thank all those who comply. *****

Human Resources

Personnel Count

- Number authorized = **142** full time.
- Number employed = **108** full-time.
- 1 Interim Public Safety Director
- 1 part-time (Museum).
- 4 part-time/as needed (Fire Fighters)

Vacancies (34)

- 1 Public Safety Director
- 2 Police Sergeant
- 4 Road Patrol Officer
- 3 Traffic – Road Patrol Officer
- 1 Police Lieutenant Investigator
- 1 Police Investigator
- 3 Public Safety Dispatcher
- 1 Police Administrative Assistant
- 1 Lieutenant Fire Fighter-EMT
- 1 Sewer Plant Operator Class 3 License
- 1 Light Equipment Operator (Sewer Dept.)
- 2 Light Equipment Operator (Water Dept.)
- 7 Light Equipment Operator (Streets)
- 1 Light Equipment Operator (Parks & Rec)
- 1 Heavy Equipment Operator (Streets)
- 1 Street & Sanitation Supervisor
- 1 Mechanic (Parks & Rec)
- 1 Information Technology Technician II
- 1 ***Frozen Position***

Hiring Actions

- Worked on interview paperwork preparing for conditional job offers
- Interviewed one applicant for police officer
- Interviewed two applicants for firefighter
- Hired temporary worker for Admin/HR

Safety / Training/Wellness

- Safety Talk: **Think First**

Worker's Comp Claims

- One shoulder injury

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Reviewed all IT Technician II applications and sorting for interviews

Finance

- Continued work on 2020-2021 audit. Reviewed draft of financial statements.
- Finance director attended module 3 of Certified Public Manager training.
- Utility billing mailed flyers for 2022 garbage rules, important dates and guidelines for service. Thanks to Mike Woods for his assistance.

Public Safety

Police Department arrested 5 subjects during this period:

- 2 for DUI.
- 1 for Trespassing
- 1 for Driving while unlicensed
- 1 for Warrant thru CCSO

- Criminal Investigation Division had 5 cases assigned and closed 3 cases.
- Fire Department responded to 16 calls: 5 fire calls and 11 medical calls.
- Fire Department conducted live structure fire training at Columbia County Station # 2 burn building on 12/06/21-12/07/21.
- Public Safety Department would like to wish a very Happy Birthday to Officer Joseph Holshouser.
- Major Eastman participated in a Homeowners Association meeting for the Magnolia Station Subdivision on 12/06/2021.
- Public Safety Department would like to thank the Planning and Development Department for allowing Code Enforcement Officer Mark Haynes to assist us during City Municipal Court.

- Chief Kitchens and Lt. Powell attended the “Sexual Assault Response” meeting hosted by the Columbia County Judicial Circuit.

Leisure and Recreation (L&R) Services

General

- Leisure and Recreational Shop: cleaned the shop and vehicles
- Euchee Creek trails: cleaned off walking trails, removed two dead trees from walking area
- City Hall: cleaned off parking lot
- Liberty Park: edged sidewalks and curbs
- Wildflower Garden: cleaned off walking paths
- Planning and Development: cleaned off parking lot
- Kiddie Park: cut grass and mulched leaves

Rental & Member Updates

- 8 new rental contracts with 3 return payments/contracts
- Facilities and fields were utilized a total of 57 hours

Fleet Maintenance

- ***Public Safety***
 - Chevy Tahoe 1: replaced running board
 - Chevy Tahoe: 2: routine service
- ***Storm Water/Sewer***
 - Gravely mower 1: replaced blades and deck belt
 - Gravely mower 2: replaced blades
- ***Leisure & Recreation***
 - Chevrolet van: routine service
- ***Street Department***
 - GMC C3500: repaired flat tire

Facility Maintenance

- A total of 12 work orders for this week: 3 at Liberty Park, 1 at public safety, 2 at museum, 4 at City Hall, and 2 at Municipal Court.

Programs

- Maverick's Fitness will be held every Monday and Wednesday 6:15 PM – 7:15 PM and Martial Arts Classes will be held every Tuesday and Thursday 6 PM – 7:30 PM.

Up-Coming Programs

- Veeta Dinkins Fitness class on Saturday December 11th and 18th from 9AM to 11AM at Liberty Park

Information Technology

- This week was focused again on calls for service
- Conducted a review of applications for the Technician II job opening with David Toulson
 - This process was a good learning event for me as well as very productive
 - We identified several quality applicants with strong resumes
- Conducted a very productive meeting with Aruba (our Wi-Fi partners) for the Wi-Fi in the Parks project
 - Identified all of the needed outside AP's for our parks without Wi-Fi via a Google maps walkthrough

Water / Sewer/Stormwater/ Infrastructure and Streets Departments

Water Department Report

- 6 histories'
- 17 locates
- 198 work orders
- State Water report finished and sent to EPD
- 5 water quality samples taken (5 of 15 required monthly)
- 15 new meters installed (Deer Hollow)
- Curb stop change out in Creekside @ 210 Sockeye
- Started back on valve exercising program (Caroleton, Pamir Pl.)
- Pump issue @ T.T booster station fixed, back online

Wastewater Treatment Dept.

- 56 work orders
- Ran belt press this week
- Fixed the chains in the effluent chamber
- Cut field #3
- Still filling in old ponds on the LAS system
- Cleared a blockage on a sewer line in Senators Ridge

Stormwater Dept.

- 20 work orders
- Finished Dodge Lane and Summerfield Circle Pond
- Jetted Taylor Circle storm drains
- Assisted the Sewer Dept. with a blockage
- Filled in washouts along Railroad Ave. and Hardy Drive

Infrastructure Inspections Dept.

- Developmental infrastructure inspections: 7
- Existing infrastructure inspections: 5
- Stormwater inspections: 11
- FOG Inspections: 1

Streets and Sanitation.

- 28.89 tons of combined waste
- Litter: 5 bags
- Assisted the Recreation Dept. with the Parade and the Christmas festival
- Took the street sweeper to Harlem to assist them in cleaning their parade route

Planning and Community Development

General:

- 99 total building inspections

Meeting Update

- Planning Commission
 - 12.16 Meeting: 316 Newmantown Road Final Plat
- BZA
 - 01.06 Meeting: no agenda

Code Enforcement Update:

- 5 signs removed from public ROW
- Parking Violations
 - 4 warnings
- Obstruction of ROW

- 16 warnings
- Inoperative/Abandoned Vehicles
 - 2 NOVs
- 6 cases deemed in compliance
- 2 responses to civil concerns
- 1 permit check for construction jobs within the city

DEVELOPMENT PROGRESS CHART

DATE: December 10, 2021

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
Commercial					
<u>1</u>	<u>Dunkin Site</u>	<u>1</u>			<u>Site work is on going</u>
<u>2</u>	<u>Sparkle Car Wash</u>	<u>1</u>			<u>Site work is on going</u>
Residential					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>65</u>	<u>50</u>	<u>±78%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>58</u>	<u>87%</u>	<u>1 C/O</u>
<u>3</u>	<u>Highland Hills, Section 2 (32 Apartments in 4 Buildings)</u>	<u>32</u>	<u>25</u>	<u>78%</u>	<u>No change</u>
<u>4</u>	<u>McCoy's Creek Section 6 (53 Single Family Homes)</u>	<u>43</u>	<u>31</u>	<u>58%</u>	<u>No change</u>
<u>5</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>90</u>	<u>7</u>	<u>6%</u>	<u>No change</u>
<u>6</u>	<u>Caroleton, Phase 2 (67 Single Family Lots)</u>	<u>66</u>	<u>61</u>	<u>91%</u>	<u>2 C/O</u>
<u>7</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site work being completed</u>
<u>8</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>7 bldgs. (35 units)</u>	<u>5 bldgs. (24 units)</u>	<u>51%</u>	<u>No change</u>
<u>9</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>27</u>	<u>7</u>	<u>11%</u>	<u>No change</u>
<u>10</u>	<u>Shephard Square Section 4 (7 Single Family Homes)</u>	<u>7</u>	<u>4</u>	<u>57%</u>	<u>No change</u>

<u>11</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>26</u>	=	=	<u>No change</u>
	<u>Number of Renovation Permits Issued</u>	<u>4</u>			
	<u>Number of New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Number of Permits Issued</u>	<u>4</u>			
	<u>New Business Licenses Issued: 1</u>				
	<u>Renewal Business Licenses Issued: 6</u>				

City Wide Projects

Pump Stations

Euchee Creek: Generator pad formed and scheduled to be poured December 10. Pumps have been set in place. Georgia Power walking on the site.

Milton Hitt: No work onsite. Station online with no issues. Need to remove flow meter.

Butler Creek: Waiting for power.

Gravity Sewer & Force Main

Contractor working on punch list items.

Dunkin Donuts

Working on inside of building.

Public Information Officer

- Shot video of Christmas light displays, City parade and City festival; edited it all in one video to post to social media, YouTube. (Saturday, Sunday)
- Shot video, interviewed, edited and posted story regarding mother who travels from Atlanta to be a part of the Grovetown parade in remembrance of her son who used to be a part of the parade and loved Grovetown before suddenly passing away two years ago
- Attended Columbia County Chamber of Commerce Pre-Legislative Breakfast
- Leadership Columbia County- Day at the Columbia County Sheriff's Office
- Continued to hand out Vietnam Certificates and pins
- Pushed City of Grovetown Coat Drive
- Assisted Planning and Community Development with information that needed to be pushed out to residents

- Uploaded new application to website for Grovetown Department of Public Safety on Public Safety page and Job Opportunities page
- Friday City Hall closure posted for residents

Upcoming Events/Programs

- *City Council Meeting will be held on December 13, 2021, at 6:00 PM in Council Chambers at City Hall.*

Closing Comments

The tradition of the Grovetown Christmas Parade was started by a resident named Mary Will Mangum. Her home and property stood where Reynolds Pond Subdivision is now. Mrs. Mangum wrote a weekly society article for the Columbia County News-Times. Many long-time residents have great memories of her and called her “Aunt Billie.” The first parade was held the first Saturday in December of 1969 with ten participants. The parade started from the parking lot of the old Grovetown School on Ford Avenue, down Hayne, left onto Robinson and ended in the parking lot of Grove Baptist Church. The recent parade reminds us how valuable old traditions can be. “Aunt Billie – you would be so proud and amazed at how many people turned out to enjoy your parade”.

Mayor Gary E. Jones

