



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING September 23, 2022

Good Afternoon,

On Wednesday, the City of Grovetown hosted a meeting for the Leadership Columbia County program. Participants visited City Hall and the Grovetown Museum. Ronnie Kurtz, our Director of Planning and Community Development, is a participant in this year's program.

On October 28th, from 6PM-9PM, the Leisure and Recreation Department will host our Trunk or Treat event at Liberty Park. Many volunteers will be on hand to pass out candy and several vendors plan to be a part of the festivities.

Please be advised that the City of Grovetown will be the recipient of a Blue Star Memorial Marker, which will be installed in Veterans Park on November 12th, 2022, at 10AM. The public is invited to attend. After the Blue Star dedication, a meeting will be held at 11:30AM at Liberty Park to honor veterans in the community. You may contact Liberty Park for more information.

Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

Citizens are encouraged to submit comment about the City's Zoning Code Revision project to JBush@cityofgrovetown.com. Follow this link for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- 152 full-time number authorized
- 122 full-time number employed
- 1 part-time (Museum).
- 6 part-time/as needed (Firefighters)
- 6 Temp. Agency Employees in Streets & Sanitation
- 4 Temp. Agency Employees in Water/Sewer

Vacancies (30)

- 1 Human Resources Technician
- 1 Utility Billing Clerk
- 2 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Police Investigator (CID)
- 1 Police Investigation (CID) Sergeant
- 1 Firefighter/EMT
- 1 Public Works Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 2 Light Equipment Operator (Sewer)
- 5 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 1 (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Water)
- 1 Meter Maintenance Technician Coordinator
- 4 ***Positions to be advertised at a later date***
- 3 Part-time Firefighter/EMT

Safety/Training/Wellness

- Safety Talk: **Basic Rules for Hand Tools**

Hiring Actions

- 1 Light Equipment Operator-Leisure and Recreation Dept. started on 9/19/2022
- 1 internal promotion (Deborah McNair) to Accounting Clerk-Finance on 9/19/2022
- 1 Light Equipment Operator-Water Dept. started on 9/22/2022
- Interviewed 1 applicant for Heavy Equipment Operator I-Streets & Sanitation Dept. on 9/23/2022
- Extended 2 conditional job offers for Police Officer-Road Patrol - Police Dept. on 9/23/2022

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants

Finance

- Congratulations and welcome to Deborah McNair as our new Accounting Clerk!

Police Department

- Police Dept. arrested 10 subjects during this period:
 - 2 for DUI
 - 1 for Failure to Appear (Suspended License)
 - 1 for Probation Violation (Suspended License)
 - 2 for Probation Violation (Disorderly Conduct/No Insurance)
 - 1 for Battery (Family Violence)
 - 1 for Possession of Methamphetamines, Suspended License, Suspended Registration, and No Insurance
 - 1 for Columbia County Sheriff's Office Warrant
 - 1 for False Fire Alarm
- Criminal Investigation Division had 1 case assigned and closed 16 cases
- Sgt. Donald Carroll and TAC Officer Naise Gordon successfully completed the Supervision Level II leadership course
- Major Eastman attended the Columbia County Communication Connections' (CCCC) monthly Collaborative and Drug Free Coalition meeting; County Administrator Scott Johnson was the guest speaker
- Chief Kitchens and Officer Jenkins traveled to a kennel in South Carolina to view and receive the last proposal for the K-9 program
- Participated in a cleanup of Old Thomson Rd.
- Conducting car wash on 9/24 from 10AM-2PM at City Hall

Fire Rescue

- Fire Dept. responded to 16 calls:
 - 13 medical
 - 3 fire
- Conducted hydrant testing in the areas of Arbor Springs, Arbor Landing, Reynolds Ridge, Reynolds Pond, Senators Ridge, Main St., Creekside Estates, Horizon Senior Apartments, Northop Pl., and Brandimere Townhomes
- Painting contractor has started the repainting of the outside of Station #2

Leisure and Recreation

- Leisure and Recreational Shop: Cleaned shop, washed vehicles, and cut grass
- Kiddie Park: Cut grass
- Goodale Park: Cut grass
- Liberty Park: Cut grass
- Grovetown Trails at Euchee Creek: Cut grass
- 2nd Ave. Cemetery: Cut grass
- Municipal Court: Cut grass
- Wildflower Garden: Cut grass
- City Hall: Cut grass
- Historical Park: Cut grass
- Welcome Signs: Cut grass
- Planning and Development: Cut grass

Rental & Member Updates

- 7 new rental contracts with 7 contracts returned with payment
- Facilities and fields were utilized a total of 90.5 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - Ford F-250 Utility Truck: Replaced battery
 - John Deere Batwing Mower: Replaced front tires
 - Hustler Mower: Routine service
- **Streets Dept.**
 - Silverado 5500: Repaired hydraulic line
 - Hustler Mower: Routine service
 - John Deere Mower: Routine service
- **Police Dept.**
 - Dodge Charger: Routine service
 - Chevrolet Tahoe: Replaced tires
- **Leisure and Recreation Dept.**
 - John Deere Tractor: Routine service
 - John Deere Mower: Routine service
 - John Deere Mower 60: Replaced blades and replaced starter

Facility Maintenance

- A total of 13 work orders for this week:
 - 4 at City Hall, 2 at Fire Dept., 1 at Streets Dept., 4 at Liberty Park, 1 at Museum, and 1 at Fleet Maintenance

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Trunk or Treat: 10/28 from 6PM-9PM
 - Registration is now open: <https://secure.rec1.com/GA/grovetown-ga/catalog>

Information Technology

- Hosted 2-part meeting for MyCivic cellphone app
- Reverted a UB computer back to Windows 10 as Windows 11 is not currently compatible with ERP Pro 10
- Reached back out to Columbia County Broadband this week as we haven't received fiber network expansion quote
- Rescheduled interim solution for adding connectivity to the Belt Press Room at the WWTP
- Life cycle replacements have been finalized and ordered
 - We have already received a portion of the needed laptops and will begin replacing computers soon
- Calls for service this week was high at 27

Public Works

- Please be advised to put your trash can out the night before your pick-up day

Streets and Sanitation Dept.

- Crews picked up 26 bags of litter on the main thoroughfare
- Crews picked up 22 tons of bulk and yard waste
- Crews cut grass on:
 - Wrightsboro Rd.
 - Horizon S Pkwy.
 - Railroad Ave.
 - Robinson Ave.
- Cut low hanging limbs on Harlem Grovetown Rd. and Old Wrightsboro Rd.
- Ran Street Sweeper on Harlem Grovetown Rd., Hayne Dr., and Robinson Ave.

Water Dept.

- 39 locates
- 109 work orders
- 7 histories
- 3 water leaks repaired
- Installed new water tap and assisted Sewer Dept. with sewer tap on Nantucket Cir.
- 5 state samples taken
- Passed out 30 door hangers and sample bottles for lead and copper testing
- Hauled 9 loads of debris to Sample & Son
- Changed 1 meter out on Arbor Springs

- Flow & pressure test was completed on Shirez Dr.

Stormwater Dept.

- Cut sewer trunk line at:
 - Phinizy Rd.
 - Railroad Ave.
 - Sycamore Dr.
- Cut 2 retention ponds
 - Grove landing Ct.
 - Sierra Ln.
- Assisted Sewer Dept. with sewer tap on Nantucket Cir.
- Repaired 1 storm drain box on South Willowick
- Assisted Water Dept. with water tap on Nantucket Cir.

Sewer Dept.

- Sewer tap was completed on Nantucket Cir.
- WWTP Blower Room is getting a top to bottom clean and organizational overhaul

Environmental Compliance

- Getting a quote for closing VFW well
- Oversaw contractors install a new motor drive and shaft with additional blades for lime tank mixer
- Conducted permit-required and process control testing of raw and treated wastewater
 - All treated water samples were in compliance
- Submitted end of month water reports to consultant
- Submitted monthly discharge report to EPD
- Decanted digester
- Assisted with daily inspections of 8 lift stations
- Ongoing work on lime chemical feed system
- Refilled basins with holding pond, put all four basins back online
- Plant repairs made and plant back operational
- Troubleshooting and repair of SCADA system on plant

Infrastructure Inspections

- 21 developmental infrastructure inspections

Deer Hollow Section 3A

- 3 water samples taken throughout the sections; Columbia County water lab informed me via email that the 2nd and 3rd water sample had passed

Deer Hollow Section 3B

- McElmurray contractors on-site and installing 6" PVC C900 water line

Brighton Park Apartments

- Contractors on-site and scraping roads, grading, compacting, and hauling off excessive rock so asphalt can be put down evenly

2nd Ave. Water Line/Storm Pipe Upgrade

- Shockley contractors on-site addressing shoulders of road and adding dirt to put out grass seed and establish vegetation

Rivercrest Townhomes

- Contractors on-site installing 2 vaults at intersection of Bryan's Cove for conduit

Comcast Boring

- Shepherd's Sq.

- Bryan's Cove
- E Robinson Ave.
- 8 FOG inspections and pump outs
- Reviewed plans for 305 E Robinson Ave.
- Reviewed plans for Hidden Crossing Phase 1
- Checked 2 damaged Bell South cable boxes at Northrop Pl. and Brandimere
- Pre-construction meeting with Ansco and AT&T about upcoming boring project projected to start as early as late October and as late as January 2023
- Investigated issue with homeowner concerning damaged mailbox and reached out to Shockley Construction to make repairs

Planning and Community Development

- The Dept. of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall on 8/30 to discuss the City's zoning code revision. Video of the event is on the City's Facebook. Citizens are encouraged to submit comment throughout the process to jbsuh@cityofgrovetown.com. See below for the information page on the City's website:
 - <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Code Enforcement Officials Mr. Mark Haynes and Ms. Leigh Lackey attended the Georgia Association of Code Enforcement's (GACE) fall conference in Augusta from 9/21-9/23. Ms. Lackey was recognized for receiving Level I Certification from (GACE). Congratulations, Leigh!
- Director Ronnie Kurtz attended the Association of the U.S. Army (AUSA) Greater Augusta-Fort Gordon Chapter's Monthly "Breakfast and Briefing" on 9/20. The speaker was retired Lt. Gen. Les Smith, former U.S. Army Inspector General and now Director of Leadership at AUSA Headquarters.
- Our Director attended the Rotary Club of Columbia County West's weekly luncheon on 9/20.
- Our Director participated in Leadership Columbia County's History Day which included a presentation from Grovetown's Charles Lord on 9/21.
- Our Director virtually attended the Augusta Regional Transportation Study Metropolitan Planning Organization (ARTS MPO) Policy Committee Meeting on 9/22.
- 97 total building inspections.

Meeting Update

- Planning Commission
 - 10/20 Meeting: No Agenda.
- BZA
 - 10/6 Meeting:
 - Request to approve the following for 105 E Robinson Ave.:
 - Conditional Use Permit to allow an Automobile Repair & Service Station.
 - Variance to allow street-facing garage bay doors.

Code Enforcement

- 6 signs removed from public right-of-way

- Overgrown Vegetation
 - 1 NOV
 - 4 warnings
- Inoperative/Abandoned Vehicles
 - 1 warning
- Property Maintenance
 - 1 warning
- Solid Waste/Trash
 - 1 warning
- 1 permit check
- 2 responses to civil concerns
- 12 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: September 23, 2022

Sr. No.	PROJECT NAME And Project Details	Building Permits Issued	CO Issued	% of Project Completed	Comments
Commercial					
1	Dunkin Site (4 Unit Building)	2	1	25%	
Residential					
1	Grove Landing, Section 5 (64 Single Family Homes)	64	59	92%	No change
2	Brighton Landing, Section 2 (67 Single Family Homes)	68	60	90%	No change
3	McCoy's Creek Section 6 (52 Single Family Homes)	50	44	85%	No change
4	Deer Hollow Section 2 (110 Single Family Homes)	105	85	77%	6 C/Os
5	Caroleton Phase 3 (103 townhomes)	42	15	15%	No change
6	Robin Landing Townhomes (47 Townhomes)	47	35	74%	No change
7	Brighton Woods Townhomes Section 2 (66 Townhomes)	37	31	47%	No change
8	Brighton Park Apartments (134 Units in 29 Buildings)	130	37	28%	4 C/Os
9	Rivercrest Townhomes (45 Units in 18 Buildings)	-	-	-	Site work in progress
	Renovation Permits Issued	13			
	New Construction Permits Issued	0			
	Total Permits Issued	13			

New Business Licenses Issued: 2					
Renewal Business Licenses Issued: 0					

Public Information Officer

- Highlighted City employees and councilmembers via social media
- Alerted public to change in date for October City Council meeting via City website and social media
- Alerted public to hydrant testing via City website and social media
- Updated City website
- Alerted public to copper and lead testing via City website and social media
- Informed public of 9/22 City Council work session cancellation via City website and social media
- Prepped and photographed Leadership Columbia County's 9/21 tour of Grovetown Museum
- Attended virtual meetings for branded City cellphone app
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- **Board of Zoning Appeals Meeting: 10/6/2022 at 6PM in the Council Chambers at City Hall**
- **City Council Meeting: 10/11/2022 at 6PM in the Council Chambers at City Hall**
- **Trunk or Treat: 10/28/2022 from 6PM-9PM at Liberty Park**
 - **Registration is now open at <https://secure.recl.com/GA/grovetown-ga/catalog>**
- **Blue Star Memorial Marker Installation: 11/12/2022 at 10AM at Veterans Park**

Closing Comments

Our Streets and Sanitation Department is doing an excellent job keeping grass cut and removing litter from the roadways. Thanks for all the hard work!

Gary E. Jones, Mayor

