



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING June 17, 2022

Good Afternoon,

Repaving projects continue for Katherine St. and areas in the Reynolds Pond subdivision. A stormwater project has begun for an area on 2nd Ave. as well. Please exercise caution when traveling through these areas of town.

City offices will close at noon today to observe the Juneteenth holiday. Our offices will reopen on Tuesday at the normal business hour.

On Saturday, June 25th, at 5PM, Summer Jam will officially be underway at Liberty Park. Festivities will include live music and several food vendors. Come and join in the fun!

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = **144** full-time
- Number employed = **125** full-time
- 1 part-time (Museum)
- 6 part-time/as needed (Firefighters)
- 1 Summer Intern (Temporary, Part-time)

Vacancies (19)

- 3 Road Patrol Officer
- 1 Traffic Officer
- 4 Public Safety Dispatcher
- 1 Police Operations Lieutenant
- 1 Sewer Plant Operator Class 3 License
- 2 Sewer Plant Operator Trainee [using 4 temp. employees to augment staffing]
- 1 Light Equipment Operator (Streets) [using 6 temp. employees to augment staffing]
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 3 ***Positions to be advertised after July 1st***

Hiring Actions

- 1 promotion (Santino Genova) to Lab Analyst - Water & Sewer Systems on 6/11/2022
- 1 conditional job offer extended for Police Officer-Road Patrol – Police Department on 6/13/2022
- Interviewed 1 applicant for Police Officer-Road Patrol – Police Department on 6/14/2022
- 1 Part-time Firefighter/EMT – Fire Department started on 6/16/2022
- 1 conditional job offer extended for Light Equipment Operator – Streets & Sanitation on 6/16/2022

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Presented several updated job descriptions to City Council for approval
- Coordinating harassment training through LGRMS

Police Department

Police Dept. arrested 10 subjects during this period

- ✓ 2 for Simple Battery
- ✓ 1 for Columbia County S.O. Warrant and Obstruction of a Police Officer
- ✓ 1 for Trafficking Methamphetamine
- ✓ 1 for Public Drunk
- ✓ 1 for DUI
- ✓ 3 for Felony Entering Automobiles to Commit a Theft (10 counts each, juveniles)
- ✓ 1 for Eavesdropping and Invasion of Privacy
- Criminal Investigation Division had 2 cases assigned and closed 1 case
- Congratulations to Police Administrative Assistant/TAC Officer Naise Gordon for successfully completing the Supervision Level 1 course
- Congratulations to Dispatcher Tricia Rayle for successfully completing the Basic Communications Officer Training course
- Congratulations to Officer Slavic Gurley and Officer Madison Perkins for successfully completing the Basic Mandate Policer Academy course
- Police Dept. would like to wish Officer Rita Whittington a very happy birthday
- Hosted successful summer camp that enhanced relationship between community and Police Dept.
 - Thanks also to Leisure and Recreation and Grovetown Fire Rescue for their assistance during this endeavor.

Fire Rescue

- Fire Dept. responded to 14 calls:
 - ✓ 8 medical calls
 - ✓ 6 fire calls.
- Conducted hydrant testing June 13th-June 16th
- Conducted fire safety presentation at Big Blue Marble Daycare on 6/14 for a total of 71 children
- Fire Dept. Shift 2 attended active shooter training with Columbia County Fire Dept. at Evans High School on 6/16; all fire personnel will complete this training in the month of June
- We would like to wish Andrew McFatridge a happy birthday on 6/18 and Phillip Donohue a happy birthday on 6/19

Leisure and Recreation (L&R) Services

- Leisure and Recreational Shop: Cleaned shop, washed vehicles, and cut grass
- Kiddie Hall: Cut grass
- City Hall/Veterans Park: Cut grass
- Euchee Creek Trails: Cut grass, cleaned off trails
- 2nd Avenue cemetery: Cut grass
- Municipal Court: Cut grass

- Wildflower Garden: Cut grass
- 201 E Robinson Ave.: Cut grass
- Harvestwood Townhomes: Cut grass

Rental & Member Updates

- 3 new rental contracts with 4 contracts returned with payment
- Facilities and fields were utilized a total of 58 hours
- 6 new gym membership

Fleet Maintenance

- **Stormwater/Sewer**
 - Gravely Mower: Repaired fuel leak
 - Hustler Mower: Replaced deck idler pulley, replaced pump drive belt, and starter harness
 - Ford Transit Van: Repaired light switch
- **Street Dept.**
 - Hustler Mower: Replaced tire
 - International Dump Truck: Repaired rear brakes
- **Police Dept.**
 - Ford Interceptor: Routine service
 - Chevy Tahoe: Routine service
- **Leisure and Recreation**
 - John Deere Mower: Replaced battery

Facility Maintenance

- A total of 12 work orders for this week:
 - 4 at City Hall, 1 at Police Dept., 2 at Sewer Plant, 3 at Liberty Park, 1 at Courthouse, and 1 at Museum

Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM
- 4th of July Drive-Thru BBQ at Liberty Park: July 2nd at 11AM while supplies last

Information Technology

- Continued mission to provide 1st class support to team members
 - If needs not met, please give us a call
- Worked on implementing a ticketing system that ensures all support requests completed in timely fashion
- Conducted 2 livestreams:
 - 1 for City Council meeting and 1 for Planning Commission
- Continued to reach out for references regarding branded cellphone app project
- Began work to provide indoor public Wi-Fi at Liberty Park
 - Poised to install Wi-Fi Access Points as soon as wiring is complete

- Calls for Service this week was high at 22:
 - Email issues, passwords, and resending invites for cybersecurity training led the way on tickets

Public Works

- Road Improvement Project in Reynolds Pond subdivision is underway

Streets and Sanitation Dept.

- Bulk and yard waste was slightly down this week to 32.69 tons
- Litter pick-up was up again this week to 37 bags of litter on the main thoroughfare
- Repaired potholes at Horizon Pkwy., Trudeau Trail, and Hardy Dr.
- Street Sweeper cleaned Pepperhill subdivision and Railroad Ave.
- Cut low hanging limbs on VFW Rd. and Hardy Dr.
- Ran litter detail throughout week and weekend

Sewer Department

- Finished jetting in Reynolds Pond subdivision
- Ran camera through sewer line on Cannock Loop
- Cleaned pipe on Cannock Loop
- Cleaned chemical room at WWTP
- Cleaned effluent pit at WWTP
- Ran route daily
- Worked on belt press at WWTP
- Worked on pump at chemical room; took apart and put back together
- Put quick connect on bypass line at Grove Crossing lift station

Stormwater Department

- Cleaned ditch on Pinetree St.
- Removed tree from storm box in Senators Ridge subdivision
- Filled sink holes behind Senators Ridge subdivision
- Fixed storm pipe and filled sink hole on Bryan Cove
- Worked on clearing pond on Grove Landing Cir.
- 6 work orders

Environmental Compliance

- Conducted preventative maintenance on disk filters
- Pressed over 30 tons of sludge
- Conducted permit-required and process control testing of raw and treated wastewater
 - All treated water samples were in compliance
- Conducted daily inspections of 8 lift stations
- Continued preparation of the Annual Watershed Report
- Submitted the wastewater discharge monitoring report
- Submitted the water monthly operations report
- Conducted inspections on 2 private ponds
- Inventoried lab, ordered supplies

Water Department Reports

- Locates - 142
- Leaks - 11
- Histories - 10
- Cut grass at plant
- Installed fake rock over meter box
- 5 state samples
- Worked on the road at the barn
- Washed trucks
- Moved Mike Woods from WWTP control building to Water/Sewer building
- Cut new office on Parham Rd.
- Sprayed weed killer on water tank fence line
- Conducted meter reads
- 102 work orders

Infrastructure Inspections

- Stormwater Inspections: 2
- Existing Infrastructure Inspections: 3
- Developmental infrastructure inspections this week: 17
- Fiber boring is ongoing:
 - Magnolia Station
 - Northrop Townhomes

Deer Hollow Section 3

- McElmurray contractors on-site; mandrel pulls and pressure testing of all sewer gravity mains took place, contractors were also grading

Milton Hitt Rd.

- Waiting on water tap to be made so contractor can tie new 2" water service in; tap and water meters paid for, waiting on Columbia County to schedule date

Projects throughout the week:

- **1280 Cobblefield Cir.** - Investigated complaint regarding newly installed cable box being directly in front of sprinkler head
- **Northrop Pl.** - Assisted Water Dept. with repairs to 3 damaged water service lines (400, 404, 418 Northrop Pl.)
- **1500 Lakeview Dr.** - Meeting with SouthEast Utilities about Comcast boring projects
- **KJ's Plaza** - Assisted Caitlin, Sunny, and Sarah to inspect 2 privately owned ponds; vegetation too far overgrown
- **Reynolds Way/Cir.** - Onsite meeting with Sylvester, Mike Woods, ShepCo, Turnipseed, and CSRA Testing
- **403 Northrop Pl.** - Customer issue where contractors damaged and repaired a water line; customer now having low water pressure; spoke with Gene and Roberto to get plumber to address issue and they stated they would do so

Planning and Community Development

- The City would like to remind the public that, for anyone who does not possess an occupation license for a permanent place of business within the city limits, a transient vendor license is required to sell any articles or goods for profit. If this applies to you, please contact the Department of Planning and Community Development at 706-860-5094.
- Our Code Enforcement Officials, Mark Haynes and Leigh Lackey, were recognized at the 6/13 City Council meeting as Employees of the Month for May! Congratulations, Leigh and Mark, and thank you for your hard work!
- Our City Planner, Jonathan Bush, attended virtual training with the Georgia Department of Transportation for Local Administered Project (LAP) Certification on 6/14. The topic of training was Title VI (Non-Discrimination/Civil Rights) and Americans with Disabilities Act (ADA) compliance. Upon completion of the training later this year, Mr. Bush's certification will enable the City to apply for a variety of funding mechanisms with GDOT and the federal government.
- Director Ronnie Kurtz and Jonathan Bush virtually attended a webinar by the University of Georgia regarding the Georgia Initiative for Community Housing (GICH) on 6/15 to explore the feasibility of participating in the program in future years.
- Our intern, Ethan Dent, toured Augusta Tech's welding lab at their Grovetown Campus and sat in on a class on 6/15. Thank you to Dr. Whirl and the Augusta Tech faculty for providing this unique opportunity!
- 82 total building inspections.

Meeting Update

- Planning Commission
 - 6/16 Meeting:
 - 105 E Robinson Ave.: Transmitted no recommendation on request to rezone to CC 2.
 - 7/21 Meeting: No Agenda.
- BZA
 - 7/7 Meeting:
 - 1135 Newmantown Rd. ("Rivercrest Townhomes"): Request to encroach front and rear setbacks to accommodate townhome units.

Code Enforcement Update

- 4 signs removed from Public ROW
- Overgrown Vegetation
 - 6 warnings
- Inoperative/Abandoned Vehicles
 - 1 warning
- Parking Violations
 - 3 warnings
- Property Maintenance
 - 1 NOV
 - 7 warnings

- Solid Waste/Trash
 - 2 warnings
- 2 responses to civil concerns
- 4 permit checks for construction jobs within the City
- 10 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: June 17, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	<u>Dunkin held soft open 6/7</u>
<u>2</u>	<u>Sparkle Car Wash</u>	<u>1</u>	<u>=</u>	<u>=</u>	<u>Site work is ongoing</u>
<u>3</u>	<u>Therapy Trails</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site plan approved. Expect work to begin soon</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>Highland Hills, Section 2 (32 Apartments in 4 Buildings)</u>	<u>32</u>	<u>25</u>	<u>78%</u>	<u>No change</u>
<u>4</u>	<u>McCoy's Creek Section 6 (53 Single Family Homes)</u>	<u>49</u>	<u>38</u>	<u>72%</u>	<u>No change</u>
<u>5</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>46</u>	<u>42%</u>	<u>1 C/O</u>
<u>6</u>	<u>Caroleton, Phase 2 (74 Single Family Lots)</u>	<u>74</u>	<u>73</u>	<u>99%</u>	<u>No change</u>
<u>7</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>=</u>	<u>=</u>	<u>No change</u>

8	<u>Robin Landing Townhomes</u> (47 Townhomes)	<u>8 bldgs.</u> (35 units)	<u>7 bldgs.</u> (33 units)	70%	<u>1 C/O</u>
9	<u>Brighton Woods Townhomes</u> Section 2 (66 Townhomes)	<u>37</u>	<u>21</u>	<u>32%</u>	<u>No change</u>
10	<u>Brighton Park Apartments</u> (134 Units in 29 Buildings)	<u>130</u>	<u>16</u>	12%	<u>6 C/Os</u>
11	<u>Rivercrest Townhomes</u> (45 Units in 18 Buildings)	=	=	=	<u>Site plan</u> <u>approved.</u> <u>Expect work</u> <u>to begin soon</u>
	<u>Number of Renovation</u> <u>Permits Issued</u>	<u>35</u>			
	<u>Number of New</u> <u>Construction Permits</u> <u>Issued</u>	<u>0</u>			
	<u>Total Number of Permits Issued</u>	<u>35</u>			
	<u>New Business Licenses Issued: 5</u>				
	<u>Renewal Business Licenses Issued: 3</u>				

Public Information Officer

- Posted public notice regarding facility closures for Juneteenth holiday to City website and social media
- Alerted public to hydrant testing via City website and social media
- Alerted public to delay in trash service in Reynolds Pond area via social media
- Observed Flag Day holiday via social media
- Highlighted employees/citizens recognized at 6/13 City Council meeting on social media
- Posted public notice regarding 6/17 water shutoff in Creekside Estates mobile home park to social media
- Updated City website
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM*
- *4th of July Drive-Thru BBQ: July 2nd at Liberty Park at 11AM while supplies last*
- *Board of Zoning Appeals will hold a meeting on July 7th, 2022, at 6PM in the Council Chambers at City Hall*
- *City Council will hold a meeting on Monday, July 11th, 2022, at 6PM in the Council Chambers at City Hall*

Closing Comments

The National Weather Service is predicting heat indexes to rise above 100°F for the next several days. Please stay hydrated and take precautions against heat stroke and heat exhaustion. Liberty Park is a designated cooling center. Enjoy your holiday weekend. Thanks to all employees for their dedication to their jobs and for keeping Grovetown clean.

Gary E. Jones, Mayor

