



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING July 8, 2022

Good Afternoon,

The July 4th BBQ was a great success with over 2,600 people being served by our staff members at Liberty Park. Thanks to all who worked to make this year so special to many of our citizens and neighbors. Great turn-out and great job!

Some important dates to remember regarding our 2022-2023 budget are July 19th, 2022, at 6PM at City Hall, and July 26th, 2022, at both 10AM and 6PM at City Hall. The purpose of these meetings is to receive input and comments from the citizens of Grovetown regarding the proposed budget for the next fiscal year.

A stormwater project is taking place on 2nd Ave. and repaving projects continue for Katherine St. and areas in the Reynolds Pond subdivision. Please exercise caution when traveling in these areas of town.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = **144** full-time
- Number employed = **126** full-time
- 1 part-time (Museum).
- 6 part-time/as needed (Firefighters)
- 1 Summer Intern (Temporary, Part-time)

Vacancies (18)

- 2 Road Patrol Officer
- 1 Traffic Officer
- 4 Public Safety Dispatcher
- 1 Police Operations Lieutenant
- 1 Sewer Plant Operator Class 3 License
- 2 Sewer Plant Operator Trainee [using 4 temp. employees to augment staffing]
- 1 Light Equipment Operator (Streets) [using 6 temp. employees to augment staffing]
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 3 ***Positions to be advertised after 7/1***

Hiring Actions

- 1 promotion from Police Cadet to Police Officer (Slavik Gage Gurley) on 6/25/2022
- 1 Police Officer-Road Patrol – Police Dept. started on 7/5/2022
- Extended 1 conditional job offer for one Operations Lieutenant on 7/8/2022
- 1 Police Officer-Road Patrol – Police Dept. tentative start date on 7/18/2022

Safety/Training/Wellness

- Safety Talk: **Recognizing Medical Conditions!**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Coordinating harassment training through LGRMS

Police Department

Police Dept. arrested 6 subjects during this period:

- 2 for DUI Refusal (Suspended License, Failure to Maintain Lane)
- 2 for Suspended License
- 1 for Aggravated Assault (x3)
- 1 for Battery
- Criminal Investigation Division had 4 cases assigned and closed 2 cases
- Police Dept. would like to wish Sgt. Jason Reeves a very happy birthday
- Police Dept. would like to welcome Officer Madison Perkins to the City of Grovetown

Fire Rescue

- Fire Dept. responded to 19 calls:
 - 10 medical
 - 9 fire
- Started Firefighter II training class that continues education credit for Firefighter II certified personnel and also allows department to have all personnel trained to the level of Firefighter II in the next few months
- Assisted with July 4th BBQ on 7/2

Leisure and Recreation (L&R) Services

- Leisure and Recreational Shop: Cleaned, organized shop, washed vehicles, and cut grass
- Kiddie Hall: Cut grass
- Goodale Park: Cut grass, trimmed trees around walking track
- Liberty Park: Cut baseball fields
- Euchee Creek Trails: Cut grass and cleaned trails
- 2nd Ave. cemetery: Cut grass
- Municipal Court: Cut grass
- Wildflower Garden: Cut grass
- 201 E Robinson Ave.: Cut grass
- Harvestwood Dr.: Cut grass

Rental & Member Updates

- 5 new rental contracts with 7 contracts returned with payment
- Facilities and fields were utilized a total of 68 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer**
 - Chevy Silverado 3500: Routine service
 - Gravely Mower: Routine service
- **Street Dept.**
 - D2E Utility Trailer: Repaired flat tire
 - GMC Sierra 3500 HD Flatbed: Repaired trailer plug
 - Ford F-750 Dump Truck: Repaired hydraulic leak
- **Police Dept.**
 - Ford Interceptor SUV: Routine service
 - Chevy Silverado: Routine service, replaced transmission tail shaft seal
- **Leisure and Recreation**

- GMC 2500: Routine service

Facility Maintenance

- A total of 11 work orders for this week:
 - 4 at City Hall, 1 at Police Dept., 1 at Sewer Plant, 3 at Liberty Park, 1 at Courthouse, and 1 at Fleet Maintenance

Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM

Information Technology

- Focused on employee audits for O365 licensing and operating system updates
- Conducted livestream for 7/7 Board of Zoning Appeals meeting
- Followed up with Columbia County Community Broadband Utility (C3BU) for status on permitting
- Reinstalled Vizio on new computer for the Fire Dept.
- Conducted office move for Public Works Director into new office
- Calls for service volume was moderate at 20
 - Resets of employee log-in credentials and Microsoft O365 license upgrades led the way for issues this week
- Setup laptop for remote log-in access to computer and Tyler ERP Pro 10

Public Works

Road Improvement Projects on Kathrine Street and in Reynolds Pond are ongoing

Infrastructure Inspections

- Attended pre-construction meeting for Main St., Trudeau Tr., and Senators Ridge for Comcast fiber optics to be installed
- Addressed customer complaint at 5014 Reynolds Way
- Attended pre-construction meeting for 801 Inspiron Dr./John Huffman Way for Comcast fiber optics to be installed
- Investigated customer complaint on meter box issue at 1215 Sambar Cir.
- Assisted Sewer Dept. on Dodge Ln. lift station locate
- Existing infrastructure inspections: 2
- Developmental infrastructure inspections: 9
 - Fiber boring is ongoing in Magnolia Station and on Main St.

Caroleton Townhomes

- Contractors on-site building homes

Deer Hollow Section 3

- McElmurray contractors on-site walking out/measuring/staking off property lines

Milton Hitt Rd.

- Project about 99% complete

Streets and Sanitation Dept.

- Bulk and yard waste were down this week to 17.41 tons
- Crews picked up 22 bags of litter on the main thoroughfare
- Potholes were fixed on Hayne Dr.

- Grass was cut on all avenues
- Street Sweeper cleaned VFW Rd. and Hardy Dr.
- Crew cut low hanging limbs on Railroad Ave.
- Ran litter detail throughout week and weekend

Water Dept.

- 39 locates
- 144 work orders
- 5 histories
- 1 water leak repaired
- Installed 3 irrigation meters in new phase of Caroleton subdivision
- Took fluoride samples
- Took 5 state samples
- Worked on Trudeau Tr. booster station
- Squared up a road cut
- Continued cleanup at old well on 6th Ave.
- Installed water meter and water faucet for trash/recycle can area
- Repaired broken water faucet at office
- Cut grass at lift stations, ponds, water tanks, WWTP, and well house
- Cut grass at the new Water Dept. office

Sewer Department

- Jetted sewer lines in Arbour Springs subdivision in preparation for videoing lines
- Checked Dodge Ln. lift station for blockage and replaced a float
- Checked on problem with Liberty Park lift station
- Cut sewer easement at VFW Rd.
- Cut grass at Milton Hitt and Lewiston Rd. lift stations

Stormwater Dept.

- Cut vegetation in large pond in Grove Landing
- Cleaned and replaced retaining wall timber next to Fire Station #1

Planning and Community Development

- Our Director, Ronnie Kurtz, presented before the Columbia County Planning Commission regarding the City's request to rezone our property at 5221 Parham Rd. to permit the construction and operation of a water tower. The Planning Commission voted to recommend approval of the request. The request will be considered at the 7/19 Columbia County Board of Commissioners meeting.
- 37 total building inspections

Meeting Updates

- Planning Commission
 - 7/21 Meeting: Request to approve preliminary plat for 109 Old Thompson Rd.
- BZA
 - 7/7 Meeting:
 - 1135 Newmantown Rd. ("Rivercrest Townhomes"): Approved request to encroach front and rear setbacks to accommodate townhome units.
 - 8/4 Meeting:

- E Robinson Ave. (Parcel# G18 001C): Request to reduce front lot line coverage, allow buildings outside of the build-to zone, permit side and front yard parking, and reduce parking stall size to accommodate a retail development.

Code Enforcement Update

- 1 sign removed from Public ROW
- Overgrown Vegetation
 - 1 NOV
- Parking Violations
 - 4 warnings
- 6 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: July 8, 2022

Sr. No.	PROJECT NAME And Project Details	Building Permits Issued	CO Issued	% of Project Completed	Comments
Commercial					
1	Dunkin Site (4 Unit Building)	2	1	25%	Dunkin held soft open 06.07
2	Therapy Trails	-	-	-	Site plan approved. Expect work to begin soon
Residential					
1	Grove Landing, Section 5 (64 Single Family Homes)	64	59	92%	No change
2	Brighton Landing, Section 2 (67 Single Family Homes)	68	60	90%	No change
3	McCoy's Creek Section 6 (52 Single Family Homes)	50	42	81%	2 C/Os
4	Deer Hollow Section 2 (110 Single Family Homes)	105	56	51%	3 C/Os
5	Caroleton Phase 3 (103 townhomes)	42	4	4%	4 C/Os
6	Robin Landing Townhomes (47 Townhomes)	35	35	74%	No change
7	Brighton Woods Townhomes Section 2 (66 Townhomes)	37	25	38%	1 C/O
8	Brighton Park Apartments (134 Units in 29 Buildings)	130	20	15%	4 C/Os
9	Rivercrest Townhomes (45 Units in 18 Buildings)	-	-	-	Site plan approved.

					Expect work to begin soon
	Number of Renovation Permits Issued	6			
	Number of New Construction Permits Issued	0			
	Total Number of Permits Issued	6			
	New Business Licenses Issued: 0				
	Renewal Business Licenses Issued: 3				

Public Information Officer

- Documented 4th of July BBQ via social media
- Posted reminder of altered trash pickup schedule via social media
- Observed Independence Day via social media
- Updated public on road paving project via social media and City website
- Updated alert regarding fiber optics project on City website
- Shared post from Police Dept. regarding wanted suspect via social media
- Alerted public to Excessive Heat Warnings and potential severe weather via social media
- Interviewed City employee for highlight on social media
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *City Council will hold a meeting on July 11th, 2022, at 6PM in the Council Chambers at City Hall*
- *Public Hearings will be held on July 19th, 2022, at 6PM in the Council Chambers at City Hall, and on July 26th, 2022, at both 10AM and 6PM*

Closing Comments

Many of you enjoyed the July 4th holiday being with friends and family. Thanks to our Streets and Sanitation Department for keeping our streets clean. Thanks to our Leisure and Recreation Department for the beautiful flag display along Robinson Ave. and at Veterans Park.

Gary E. Jones, Mayor

