



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING July 29, 2022

Good Afternoon,

On Tuesday morning officials of the City and County met to discuss the distribution of the Local Option Sales Tax for 2023-2032. The City will continue to receive 11% of the proceeds from this tax if it is approved on the ballot in the November election. These funds represent 29% of the city's annual income to the general fund operating budget.

At a special called council meeting on Tuesday evening the council voted to keep the millage rate at 7.62 mills for the City of Grovetown.

Last week several employees from the Water and Sewer Department attended the Georgia Rural Water Association training session in Savannah.

Repaving projects continue for Katherine Street and areas in Reynolds Pond Subdivision. Please exercise caution when traveling in these areas of town.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*“The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **MEDIUM** level. This means that if you are a high-risk or immunocompromised individual, the CDC recommends staying up to date with COVID-19 vaccines, getting tested if you have symptoms, and talking with your doctor about wearing a mask indoors or in public; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.”*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = **153** full-time
- Number employed = **122** full-time
- 1 part-time (Museum).
- 5 part-time/as needed (Firefighters)
- 1 Summer Intern (Temporary, Part-time)
- 6 Temp Agency Employees in Street & Sanitation
- 4 Temp Agency Employees in Water/Sewer

Vacancies (31)

- 1 Human Resources Technician
- 1 Accounting Clerk
- 2 Road Patrol Officer
- 4 Public Safety Dispatcher
- 1 Police Administrative Specialist
- 1 Police Operations Lieutenant
- 1 Firefighter/EMT
- 1 Sewer Plant Operator Class 3 License
- 2 Sewer Plant Operator Trainee
- 1 Light Equipment Operator
- 7 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Stormwater)
- 1 Light Equipment Operator (Water)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 4 ***Positions to be advertised at a later date***
- 4 Part-time Firefighter/EMT

Hiring Actions

- Conducted interviews for three (3) applicants for Public Safety Dispatcher-Police Department on 07-27-2022
- Conducted interviews for two (2) applicants for Light Equipment Operator-Leisure and Recreation on 07-28-2022
- Conducted interviews for one (1) applicant for Police Administrative Specialist-Police Department on 07-28-2022

Safety/Training/Wellness

- Safety Talk:

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Coordinating harassment training through LGRMS
- Conducted 2nd require hearing on the Millage Rate Proposal on 07-26-2022
- Organizing and scheduling a job fair for August 18, 2022

Police Department

Police Department arrested 6 subjects during this period

- 1 for Possession of methamphetamine, Giving false statements
- 1 for Driving without a license and Open container
- 2 for Columbia County S.O. warrant (Probation violation)
- 1 for McDuffie County S.O. warrant (Aggravated Assault Family Violence)
- 1 for Failure to appear (Failure to maintain lane and Possession of marijuana)
- Criminal Investigation Division had 4 cases assigned and closed 11 cases.
- Police Department conducted a Patrol Rifle Training course on 07/26/2022.
- Chief Jamey Kitchens attended the Chiefs of Police Conference during this past week.

Fire Rescue

- Fire Department responded to 33 calls:
 - 25 Medical calls
 - 8 Fire calls
- The sidewalk extension project at Station 2 has begun and should be completed by Friday afternoon. This extension will connect the training room side exit sidewalk to the back of the station.
- Fire Department will be participating Friday afternoon with the National Night Out / Back to School Bash at Liberty Park.

Leisure and Recreation (L&R) Services

- Leisure and Recreation Shop: Cleaned shop, washed vehicles, and cut grass
- Kiddie Park: Cut grass (and Whiskey Road)
- Goodale Park: Cut grass
- Liberty Park: Cut grass
- Euchee Creek trails: Cut grass, cleaned trails
- 201 Robinson Ave: Cut grass
- Wildflower Garden: Cut grass
- Municipal Court: Cut grass

- Historical Park: Cut grass
- Harvest wood: Cut grass
- Planning and Development: Cut grass
- Old Berzelia Rd: Cut grass

Rental & Member Updates

- 2 new rental contracts with 2 contracts returned with payments
- Facilities and fields were utilized a total of 96 hours

Fleet Maintenance

- **Storm Water/Sewer**
 - Hustler Mower: Routine service
 - Gravely zero turn: Routine service
 - Ford F250: Repaired flat tire
 - Ford Transit van: Repaired rear bumper
- **Street Department**
 - John Deere Mower: Routine service
 - Chevy Silverado: Routine service
 - Hustler Mower: Routine service
- **Police Department**
 - Chevrolet Tahoe 1: Routine service
 - Chevrolet Tahoe 2: Routine service
- **Leisure and recreation**
 - Ford F150: Routine service
 - John Deere Mower: Routine service

Facility Maintenance

- A total of 11 work orders for this week: 3 at City Hall, 2 at Police Department, 2 at the Street Department, 2 at Liberty Park, 1 at the Sewer Plant, and 1 at Fleet Maintenance.

Up-Coming Programs

- Maverick's Fitness will be held every Monday and Wednesday 6:15 PM – 7:15 PM
- Martial Arts Classes will be held every Tuesday and Thursday 6 PM – 7:30 PM.
- National Night Out Friday, July 29th at Liberty Park from 6:00 PM – 9:00 PM.

Information Technology

- This week we are proud to announce Indoor Public Wi-Fi at Liberty Park
 - Please see the Liberty Park Staff for log-in information when visiting
- Conducted two successful Livestreams this week
 - One for 2nd Public Hearing on Millage Rate
 - One for 3rd Public Hearing and Special Called Hearing to adopt the Millage Rate
- Ordered the new switch for the Water Office at the Treatment Plant
- Ordered one Cellular Wi-Fi access point for the Belt Press at the Treatment Plant
- Finalized the needed contents for our IT "Go Kit."
- Life cycle replacement priority listing is still ongoing
- Will announce information for the Branded Grovetown Cellphone App at the next council meeting.
- This week's Calls for Service volume was normal at 16

Public Works

Sewer Dept.

- Replaced 2 sewer caps on residential cleanouts
- Put a blow off on the Grit collector at the headworks down at the WWTP
- Transferred sludge in preparation for it to be hauled off
- Cut the grass on Field 2 and 4 at the WWTP
- Created a punch list of items at the Butler Creek lift station
- Ran a camera down a cleanout to check for any problems at a residence
- Replaced the Sewer T in the sewer cleanout to fix the problem
- Replaced the antenna in a manhole monitor on Reynolds circle

Stormwater Dept.

- Replaced 2 driveway pipes on Wadsworth Ct.
- Jetted and cleaned the stormwater pipes on Wadsworth Ct.
- Sewer, Water and the Stormwater Departments participated in a walk through in a new phase in Deer Hollow

Water Dept.

- 110 Locates
- 170 Work orders
- 8 Histories
- 8 Water Leaks repaired
- 5 State samples were taken
- Cut grass at GIW/ Trudeau trail booster station.
- Continued cleaning fence line at the Dodge Ln water tank.
- Cut offs/Cut on for non-payment per city hall.
- Changed out one water meter
- Cut grass at the lift stations, ponds, water tanks, WWTP, and the well house on VFW Road
- Door hangers were passed out to customers (Trash service payments)

Environmental Compliance

- Pressed over 20 tons of sludge
- Conducted permit-required and process control testing of raw and treated wastewater
 - All treated water samples were in compliance
- Conducted daily inspections of 8 lift stations
- Continued stream monitoring in tributary of Sunrise Lake following sewer spill
- Troubleshoot alarm and communications issues at the WWTP
- Passed EPD routine inspection with no violations
- Met with engineers regarding industrial stormwater permitting process
- Inspected Rivercrest Townhomes development for erosion and sedimentation plan implementation

Streets and Sanitation Dept.

- Bulk and yard waste was 39.94 tons this week
- Crews picked up 24 bags of litter this past week and the weekend
- Cut grass along Harlem-Grovetown Rd., Ford Ave., Johns St., Dodge Ln., Railroad Ave., Hayne Dr., and Woodward Drive.

- Repaired some shoulders of the road along Harlem-Grovetown Rd.
- Cut and loaded some trees in the Senator's Ridge subdivision

Infrastructure Inspections

- Completed:
 - 18 developmental infrastructure inspections
 - Walkthrough inspection at the newest phase in Deer Hollow
- Maintained quality control for Comcast fiber boring; ongoing at:
 - Main St.

Katherine St. Asphalt Replacement

- Contractors installing striping

Caroleton Townhomes

- Contractors building homes, framing, siding, roofing, etc.; no other infrastructure work currently going on

Deer Hollow Section 3

- Participated in a walkthrough with other departments

Milton Hitt Rd.

- Checked on a storm drainage issue from the force main project

Dorn St., 2nd Ave. and Robinson Ave.

- Checked hydrants for GPM and flow

Reynolds Circle and Reynolds Way asphalt replacement

- Contractors were onsite and the asphalt work has been completed

Planning and Community Development

- The Columbia County Board of Elections formally adopted a resolution on July 22 to place our redevelopment powers referendum on the November 8th ballot. The approval of this question will allow the City to utilize a variety of financing tools, such as tax allocation districts, for the purposes of economic development projects. We encourage any citizens with questions about this proposal to reach out to staff.
- Our Director, Ronnie Kurtz, attended the Rotary Club of Columbia County West's weekly luncheon on behalf of the City on July 26.
- Our City Planner, Jonathan Bush, led a preconstruction meeting for the development at 109 Old Thompson Road on July 27. We expect work on what is to become 5 single family homes to begin soon.
- Our Director attended the 2nd Implementation Committee Meeting for the CSRA-Regional Commission's Fort Gordon Compatible Use Study on behalf of the City on July 28. The meeting covered a draft Light Pollution Study and preliminary regulatory and planning regulations.
- 84 total building inspections.

Meeting Update

- Planning Commission
 - 08.18 Meeting: No Agenda
- BZA
 - 08.04 Meeting:
 - East Robinson Avenue (Parcel# G18 001C): Request to reduce front lot line coverage, allow buildings outside of the build-to zone, permit side and

front yard parking, and reduce parking stall size to accommodate a retail development.

Code Enforcement Update

- 18 signs removed from Public ROW
- Overgrown Vegetation
 - 10 Warnings
- Inoperative/Abandoned Vehicles
 - 3 Warnings
- Parking Violations
 - 9 Warnings
- Property Maintenance
 - 1 NOV
- 5 responses to civil concerns
- 1 permit check
- 16 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: July 29, 2022

Sr. No.	PROJECT NAME And Project Details	Building Permits Issued	CO Issued	% of Project Completed	Comments
Commercial					
1	Dunkin Site (4 Unit Building)	2	1	25%	
2	Therapy Trails	-	-	-	Site plan approved. Expect work to begin soon
Residential					
1	Grove Landing, Section 5 (64 Single Family Homes)	64	59	92%	No change
2	Brighton Landing, Section 2 (67 Single Family Homes)	68	60	90%	No change
3	McCoy's Creek Section 6 (52 Single Family Homes)	50	44	85%	2 C/Os
4	Deer Hollow Section 2 (110 Single Family Homes)	105	62	56%	1 C/O
5	Caroleton Phase 3 (103 townhomes)	42	8	8%	3 C/Os
6	Robin Landing Townhomes (47 Townhomes)	41	35	74%	No change
7	Brighton Woods Townhomes Section 2 (66 Townhomes)	37	27	41%	No change

8	Brighton Park Apartments (134 Units in 29 Buildings)	130	28	21%	No change
9	Rivercrest Townhomes (45 Units in 18 Buildings)	-	-	-	Site plan approved. Preliminary site work has begun.
	Number of Renovation Permits Issued	22			
	Number of New Construction Permits Issued	0			
	Total Number of Permits Issued	22			
	New Business Licenses Issued: 3				
	Renewal Business Licenses Issued: 1				

Public Information Officer

- Updated City website
- Updated public on road paving project via City website and social media
- Photographed paving project in Reynolds Pond
- Photographed UTV for Police Dept.
- Posted public notice regarding delays in trash pickup to social media
- Attended 10AM and 6PM millage rate hearings on 7/26
- Contacted WJBF to issue correction on news story
- Assisted IT Dept. in creating presentation for 8/8 City Council meeting
- Updated bulletin board at City Hall
- Posted info on heat advisories to social media
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *National Night Out Friday, July 29th at Liberty Park from 6:00 PM – 9:00 PM.*
- *City Council Meeting, Monday, August 8, 202, at 6PM in the Council Chambers in City Hall*

Closing Comments

Thanks to all our council members and employees for their hard work. Please plan to attend the National Night Out/Back to School Bash on Friday, July 29th from 6pm to 9am at Liberty Park.

Gary E. Jones, Mayor

