



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING September 30, 2022

Good afternoon,

Everyone's eyes are focused on Hurricane Ian, and hopefully our area will be spared the effects as it passes through our state. Our thoughts and prayers are with affected residents and emergency management personnel as they endeavor to save those who are suffering from the wrath of the storm.

On October 7th, City facilities will close at noon and will not reopen until October 11th in observance of a federal holiday. Operations will resume at normal business hours on Tuesday, October 11th; our City Council meeting will also be held on October 11th at 6PM.

On October 28th, from 6PM-9PM, the Leisure and Recreation Department will host our Trunk or Treat event at Liberty Park. Many volunteers will be on hand to pass out candy and several vendors plan to be a part of the festivities.

Please be advised that the City of Grovetown will be the recipient of a Blue Star Memorial Marker, which will be installed in Veterans Park on November 12th, 2022, at 10AM. The public is invited to attend. After the Blue Star dedication, a meeting will be held at 11:30AM at Liberty Park to honor veterans in the community. You may contact Liberty Park for more information.

Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood. Also be reminded that we do not pick up tree debris when it is cut by a company; it is the responsibility of the company to move it.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and*

hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

Citizens are encouraged to submit comments about the City's Zoning Code Revision project to JBush@cityofgrovetown.com. Follow this link for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- 152 full-time number authorized
- 123 full-time number employed
- 1 part-time (Museum)
- 6 part-time/as needed (Firefighters)
- 6 temp. Agency employees in Streets & Sanitation
- 4 temp. agency employees in Water/Sewer

Vacancies (29)

- 1 Human Resources Technician
- 1 Utility Billing Clerk 2
- 2 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Police Investigator (CID)
- 1 Police Investigation (CID) Sergeant
- 1 Firefighter/EMT
- 1 Public Works Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 2 Light Equipment Operator (Sewer)
- 5 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 1 (Streets)
- 1 Heavy Equipment Operator 2 (Streets)

- 1 Meter Maintenance Technician Coordinator
- 4 ***Positions to be advertised at a later date***
- 3 Part-Time Firefighter/EMT

Safety/Training/Wellness

- Safety Talk: **Basic Rules for Portable Tools**

Hiring Actions

- 1 Light Equipment Operator-Water Dept. started on 9/26/2022

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Working on revising several job descriptions

Finance

- Finance Director attended annual State Auditor Training Program to help stay up to date on annual audit requirements for local governments.

Police Department

- Police Department arrested 11 subjects during this period:
 - 4 for DUI (Driving on the Wrong Side of the Roadway, Speeding, Open Container)
 - 1 for Felony Possession of Marijuana and Possession of a Weapon During a Crime
 - 1 for Battery (Family Violence)
 - 2 for Damage to Government Property
 - 1 Juvenile for Damage to Government Property
 - 1 for Prohibited Home Repair Activities
 - 1 for Possession of Methamphetamine
- Criminal Investigation Division had 3 cases assigned and closed 19 cases
- Police Dept. conducted a free carwash and child safety seat inspections/installations on 9/24

Fire Rescue

- Fire Dept. responded to 30 calls:
 - 24 medical
 - 6 fire
- Conducted hydrant testing in Deer Hollow, Magnolia Station, and North Lake subdivisions, along with Adams Ln. and Fornum Dr.
- Lt. McFatrige and Chief Kent attended the Region 8 Traffic Incident Management meeting at the Thomson Depot where an instructor from Tesla gave a training

presentation on Fire Dept. response to fires and motor vehicle crashes involving Tesla vehicles.

- Rear awning was installed over back patio at Station #2
- Preparations were made for any impact from Hurricane Ian
- Fire Dept. conducting mandatory Live Fire Training at the Columbia County Burn Building located at CCFR Station #2 on Gibbs Rd. 10/5-10/6 from 8:30AM-2:30PM

Leisure and Recreation

- Leisure and Recreational Shop: Cleaned and organized shop, washed vehicles, and cut grass
- Kiddie Park: Cut grass
- Goodale Park: Cut overgrowth by the basketball courts
- Liberty Park Baseball Fields: Cut grass
- Grovetown Trails at Euchee Creek: Cut grass
- 2nd Ave. Cemetery: Cut grass
- Municipal Court: Cut grass
- City Hall: Cut grass
- Historical Park: Cut grass
- Planning and Community Development: Cut grass
- Prepared for the storm

Rental & Member Updates

- 4 new rental contracts with 4 contracts returned with payment
- Facilities and fields were utilized a total of 96.5 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - Big Tex Tilt Trailer: Repaired flat tire
 - Gravely Zero Turn Mower: Replaced battery
 - Hustler Mower: Routine service
- **Streets Dept.**
 - Silverado 1500: Repaired flat tire
 - Hustler Mower: Routine service
 - Ford F-750: Repaired flat tire
- **Police Dept.**
 - Dodge Charger: Routine service
 - Chevrolet Tahoe: Replaced tires and alignment
- **Leisure and Recreation Dept.**
 - GMC 2500: Routine service
 - John Deere Mower: Routine service
 - Silverado 1500: Routine service

Facility Maintenance

- A total of 13 work orders for this week:
 - 5 at City Hall, 1 at Fire Dept., 1 at Streets Dept., 2 at Liberty Park, 1 at Museum, 2 at Municipal Court, and 3 at Fleet Maintenance

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Trunk or Treat: 10/28 from 6PM-9PM
 - Registration is now open: <https://secure.rec1.com/GA/grovetown-ga/catalog>

Information Technology

- All computers for 2022 fiscal year Lifecycle Replacement have arrived
 - Replaced and installed 1 laptop for 1/22 computers complete
 - 2 more laptops ready and currently awaiting installation
- Installed new computer for Admin. Cpt. at Police Dept.
- Attended 2 meetings:
 - Working staff meeting for the IT Dept. and PIO to finish deliverables to Tyler
 - Weekly MyCivic meeting to discuss progress and give homework for next week
- John Klosinski virtually attended a tech conference
- Met IT needs of HR Director changing offices at City Hall
- Installed cellular router for network connectivity in Blower Room at Wastewater Treatment Plant
- Currently scheduling memory increase from 2TB to 4TB for Public Safety server
- Call for service were high at 20

Public Works

- Please be advised to put your trash can out the night before your pick-up day

Water Dept.

- 10 locates
- 186 work orders
- 3 histories
- 4 water leaks repaired
- Cutoffs/cut-ons per City Hall were completed
- Lead & copper samples collected
- Replaced broken curb stop
- Changed 2 meters out in Grove Landing subdivision and Main St.
- Flow & pressure test completed on Robin Ln.
- Prepared all equipment for potential storm

Stormwater Dept.

- Cut 2 retention ponds:
 - Caroleton Dr.
 - Across the street from Reynolds Ridge subdivision
- Assisted Sewer Dept. with putting lime into Basin 1
- Assisted Sewer Dept. with moving bypass pump
- Jetting storm drains on George St. and Old Berzelia Rd.
- Prepared all equipment for potential storm

Sewer Dept.

- Cleaned and inventoried:
 - Blower Room at WWTP

- Toolshed at WWTP
- Pole barn at WWTP
- Cleaned out lime tank so contractors could replace mixer and gear box
- Moved bypass pump from Dodge Ln. lift station to Milton Hitt Rd. lift station
- Prepared all equipment for potential storm

Environmental Compliance

- Conducted permit-required and process control testing of raw and treated wastewater
 - Results were out of permit compliance due to plant upset
- New gear box installed on lime tank mixer; shaft and paddles reinstalled
- Ordered lime for tank; will put lime system back in service upon delivery
- Cleaned up around plant following maintenance
- Continuing to drain holding pond
- Reseeded dead basins using digester and manually operated plant to facilitate biological recovery
- Conducted microbiological studies on all 4 basins
- Had Sewer Dept. relocate rented bypass pump to Milton Hitt Rd. in preparation for storm
- Reviewed and signed off on lead and copper testing paperwork; 2 bottles still due
- Prepared plant, generators, chainsaws, vehicles, and equipment for potential storm

Infrastructure Inspections

- 14 developmental inspections
- 2 stormwater inspections
- Attended M&H Fire Hydrant Operations, Maintenance, and Service training in Wadley, GA with their Public Works Dept.
- Assisted Fire Dept. with tracking down cause of low water flow at several hydrants in Deer Hollow Estates; multiple water valves checked before being able to determine cause; 2 water valves less than partially closed, 1 at a hydrant and the other was an 8" inline valve
- Attended virtual meeting with Mike Woods and Columbia County regarding Horizon S Pkwy. widening project
- Performed preliminary walkthrough of 2nd Ave. project along with GMC to gather items for a completion punch list to be created
- Checked stormwater issue at Pelicans for Mike Woods and will meet with Shockley to produce resolution

Deer Hollow Estates

- McElmurray contractors on-site and still installing 6" PVC C900 water line

Rivercrest Townhomes

- Garnto Southern contractors on-site putting back construction entrance and installing 6" tapping sleeve and a 6" water valve

Old Thomson Rd.

- Addison Land and Mulching contractors on-site setting up silt fence and clearing some of the site

Streets and Sanitation Dept.

- Picked up 30 bags of litter on the main thoroughfare
- Picked up 20.32 tons of bulk and yard waste

- Cut grass along Wrightsboro Rd, Harlem Grovetown Rd, Old Berzelia Rd., and Robinson Ave.
- Cut low hanging limbs on Walton Dr.
- Cleaned Old Thompson Rd. and Harlem Grovetown Rd. with Street Sweeper
- Prepared all equipment for potential storm

Planning and Community Development

- The Dept. of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall on 8/30 to discuss the City's zoning code revision. Video of the event is on the City's Facebook. Citizens are encouraged to submit comment throughout the process to jbsuh@cityofgrovetown.com. See below for the information page on the City's website:
 - <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Director Ronnie Kurtz attended the Rotary Club of Columbia County West's weekly luncheon on 9/27
- 25 total building inspections

Meeting Update

- Planning Commission
 - 10/20 Meeting: No Agenda.
- BZA
 - 10/6 Meeting:
 - Request to approve the following for 105 E Robinson Ave.:
 - Conditional Use Permit to allow an Automobile Repair & Service Station.
 - Variance to allow street-facing garage bay doors.

Code Enforcement Update

- 3 signs removed from public right-of-way
- Overgrown Vegetation
 - 3 warnings
- Inoperative/Abandoned Vehicles
 - 1 NOV
 - 1 warning
- Property Maintenance
 - 1 warning
- Solid Waste/Trash
 - 2 warnings
- 5 responses to civil concerns
- 12 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: September 30, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
Commercial					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	
Residential					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>44</u>	<u>85%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>85</u>	<u>77%</u>	<u>No change</u>
<u>5</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>16</u>	16%	<u>1 C/O</u>
<u>6</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>47</u>	<u>35</u>	<u>74%</u>	<u>No change</u>
<u>7</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>37</u>	<u>31</u>	<u>47%</u>	<u>No change</u>
<u>8</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>37</u>	<u>28%</u>	<u>No Change</u>
<u>9</u>	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site work in progress</u>
	<u>Renovation Permits Issued</u>	<u>12</u>			
	<u>New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Permits Issued</u>	<u>12</u>			
	<u>New Business Licenses Issued: 0</u>				
	<u>Renewal Business Licenses Issued: 0</u>				

Public Information Officer

- Alerted public to hydrant testing via City website and social media
- Alerted public via social media and spoke with local media regarding 9/25 vandalism and bathroom closure at Goodale Park
- Updated public on projections for Hurricane Ian via social media
- Registered members of City leadership for 10/17 Columbia County Chamber of Commerce event
- Created materials for upcoming branded City cellphone app

- Updated City website
- Alerted public to 9/29 Newmantown Rd. lane closure via City website and social media
- Attended virtual meeting for branded City cellphone app
- Alerted public to 10/7 and 10/10 holiday hours via City website and social media
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- ***Board of Zoning Appeals Meeting: 10/6/2022 at 6PM in the Council Chambers at City Hall***
- ***City Council Meeting: 10/11/2022 at 6PM in the Council Chambers at City Hall***
- ***Trunk or Treat: 10/28/2022 from 6PM-9PM at Liberty Park***
 - ***Registration is now open at <https://secure.recl.com/GA/grovetown-ga/catalog>***
- ***Blue Star Memorial Marker Installation: 11/12/2022 at 10AM at Veterans Park***

Closing Comments

*All City departments are ready for any storm effects that come our way today or tomorrow.
Thanks to all our City workers for their continued hard work.*

Gary E. Jones, Mayor

