



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING October 7, 2022

Good afternoon,

On October 7th, City facilities will close at noon and will not reopen until October 11th in observance of a federal holiday. Operations will resume at normal business hours on Tuesday, October 11th; our City Council meeting will also be held on October 11th at 6PM.

On October 28th, from 6PM-9PM, the Leisure and Recreation Department will host our Trunk or Treat event at Liberty Park. Many volunteers will be on hand to pass out candy and several vendors plan to be a part of the festivities.

Please be advised that the City of Grovetown will be the recipient of a Blue Star Memorial Marker, which will be installed in Veterans Park on November 12th, 2022, at 10AM. The public is invited to attend. After the Blue Star dedication, a meeting will be held at 11:30AM at Liberty Park to honor veterans in the community. You may contact Liberty Park for more information.

Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood. Also be reminded that we do not pick up tree debris when it is cut by a company; it is the responsibility of the company to move it.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

Citizens are encouraged to submit comments about the City's Zoning Code Revision project to JBush@cityofgrovetown.com. Follow this link for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- 152 full-time number authorized
- 124 full-time number employed
- 1 part-time (Museum).
- 6 part-time/as needed (Firefighters)
- 6 Temp. Agency Employees in Streets & Sanitation
- 4 Temp. Agency Employees in Water/Sewer

Vacancies (28)

- 1 Human Resources Technician
- 1 Utility Billing Clerk II
- 2 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Police Investigator (CID)
- 1 Police Investigation (CID) Sergeant
- 1 Firefighter/EMT
- 1 Public Works Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 2 Light Equipment Operator (Sewer)
- 5 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Meter Maintenance Technician Coordinator
- 4 ***Positions to be advertised at a later date***
- 3 Part-Time Firefighter/EMT

Safety/Training/Wellness

- Safety Talk: [A Guide to Worksite Fire Safety](#)

Hiring Actions

- 1 promotion (Ryan Weinberg) to Heavy Equipment Operator I – Streets and Sanitation Dept. on 10/1/2022

- 1 Light Equipment Operator-Streets and Sanitation Dept. started on 10/5/2022
- Interviewed 6 applicants for Light Equipment Operator–Streets and Sanitation on 10/6/2022

Worker's Comp Claims

- 2 minor injuries – No missed work time

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Worked on revising several job descriptions

Police Department

- Police Dept. arrested 5 subjects during this period:
 - 1 for Bench Warrant (No Insurance, Improperly Displayed Tag)
 - 1 for Hall County Probation Warrant (Local charges: Failure to Stop at Stop Sign and Driving with Suspended License)
 - 1 for Speeding and Driving While Unlicensed
 - 1 for Possession of Marijuana (More than 1 Ounce) and Possession of a Firearm During the Commission of a Crime
 - 1 for Aggravated Sodomy and Aggravated Molestation (Juvenile)
- Criminal Investigation Division had 2 cases assigned and closed 14 cases
- Happy birthday to Officer Randell Kiefat and TAC Officer Naise Gordon

Fire Rescue

- Fire Dept. responded to 20 calls:
 - 12 medical
 - 8 fire
- Conducted hydrant testing in the Caroleton, Euchee Lakes, and Ashland Commons subdivisions
- Conducted Live Fire Training 10/5-10/6 at the Columbia County Fire Rescue Station #2
- Personnel visited kindergarten classes at Grovetown Elementary School for a tour of the fire trucks and Friendly Firefighter presentation on 10/6
- Personnel instructed 8 2nd grade classes on fire safety utilizing the Fire Safety House on 10/7

Leisure and Recreation

- Leisure and Recreational Shop: Cleaned shop, washed vehicles, and cut grass
- Liberty Park: Cut park and dragged all baseball fields
- Historical Park: Cleaned out flower bed
- Goodale Park: Cut grass
- Public Safety: Cut Grass and sprayed weeds
- 201 E Robinson Ave.: Cut grass

- Wildflower Garden: Cut grass and sprayed weeds in walking paths
- Kiddie Park: Cut grass
- Grovetown Trails at Euchee Creek: Cut grass and repaired walking path

Rental & Member Updates

- 7 new rental contracts with 4 contracts returned with payment
- Facilities and fields were utilized a total of 103 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - Ford F-150 Pickup Truck: Routine service
 - John Deere Batwing Mower: Repair implement jack mount
- **Public Safety**
 - Chevy Tahoe 1: Routine service and repaired flat tire
 - Chevy Tahoe 2: At dealer for warranty work
 - Ford Police Interceptor 1: Routine service
 - Ford Police Interceptor 2: Routine service and repaired battery kill switch
- **Streets and Sanitation Dept.**
 - D2E Dump Trailer: Repaired trailer light harness
- **Fire Dept.**
 - E-One Fire Rescue Truck: Repaired air brake hose leak

Facility Maintenance

- A total of 12 work orders for this week:
 - 4 at City Hall, 1 at Public Safety, 1 at Fire Dept., 1 at Museum, 3 at Liberty Park, and 2 at Fleet Maintenance

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Trunk or Treat: 10/28 from 6PM-9PM
 - Registration is now open: <https://secure.rec1.com/GA/grovetown-ga/catalog>

Information Technology

- Installed 2 computers in Life Cycle Replacement project with 2 more ready to be installed
- Secured City featured as client for Pollock Company in Columbia County Magazine next month
- Sourced, quoted, and ordered several items to replace stock
- Had 2 MyCivic Cellphone App meetings this week
 - 1 as an internal working meeting and 1 with Tyler Technologies
- Scheduled appointment to verify data ports at the police station
- Sourced and quoted Network Accessible Storage (NAS) device for Police Dept.
- Updated available server memory at Public Safety from 2TB to 4TB
- Calls for service were very high this week at 26

Public Works

- Please be advised to put your trash can out the night before your pick-up day

Water Dept.

- 65 locates
- 139 work orders
- 1 history
- 5 water leaks repaired
- 5 state samples completed
- Fluoride sample completed
- Changed out 1 curb stop at Robin Ln.
- Continued cleaning fence line at 3rd Ave. water tank
- Changed out 5 meter boxes and lids

Stormwater Dept.

- Cut 3 retention ponds in Grove Landing, Northlake, and Willowick subdivisions
- Assisted Sewer Dept. with cleaning of lift stations
- Assisted Water Dept. with water leaks
- Hauled load of dirt to wash-out area on E Robinson Ave.
- Hauled 2 loads of debris to Sample & Son

Sewer Dept.

- 3 lift stations were pumped and cleaned at Milton Hitt Rd., Butler Creek, and Euchee Creek
- Installed bypass pump and attached hoses at Milton Hitt Rd.
- Worked on pump in WWTP chemical room
- Cleaned belt press at the WWTP
- Jetted main sewer line on Hollingsworth Dr.
- Pumped out lift station, pulled pump 1, and found mop head stuck in pump in Pamir Place subdivision

Streets and Sanitation Dept.

- Picked up 20 bags of litter on main thoroughfare
- Picked up 63 tons of bulk and yard waste
- Cut grass along Old Berzelia Rd. and Whiskey Rd.
- Cut low hanging limbs on 6th Ave., Old Berzelia Rd., and Walton Dr.
- Cleaned Robinson Ave. with Street Sweeper
- Started checking Christmas lights

Environmental Compliance

- Conducted permit-required and process control testing of raw and treated wastewater
 - Results out of permit compliance due to plant upset
- Lime restocked; lime system back online and functioning with operational adjustments
- Adjusted packing on effluent vertical turbine pumps
- Continue to conduct additional process control testing and close monitoring to accelerate recovery from plant upset
- Conducted microbiological studies on all 4 basins
- Bypassed Dodge Ln. lift station with rented pump due to blown capacitor
- Reviewed and signed off on remaining 2 lead and copper sample bottles
- Ran belt press; pressed approximately 20 tons of sludge

- Proposed alternative means to manage sludge disposal
- Responded to afterhours sewer complaint; ran dye test to confirm normal function of collection system

Infrastructure Inspections

- 20 developmental inspections
- 1 stormwater inspection
- 1 FOG inspections/pump out
- 1 existing infrastructure inspection
- Observed Valley Protein pump out Wife Saver's 2-stage grease interceptor
- Performed stormwater inspection with Caitlin Roman on pond in rear of Peanuts Laundry
- Addressed complaints from Columbia County Inspector regarding Comcast boring in Grovetown section of Euclaw Creek and spoke with Gene to address issues
- Pressure tested Rivercrest Townhomes' 2 tapping sleeves, a 6" and 8" pipe, and both passed; wet taps also made on both to run water to project
- Sewer gravity lines tested at Deer Hollow Section 3B via Mandrel Pull; all tested lines passed
- Assisted Fire Dept. at Sparkle Express Car Wash in investigating no water at nearby hydrant; isolation valve was off; this is a private hydrant in need of repairs
- Reviewed plans for Comcast fiber optics to be installed in Deer Hollow Phase 1

Deer Hollow Estates

- McElmurray contractors on-site continuing to clean storm boxes and storm lines; CCTV was being captured of storm lines and boxes

Rivercrest Townhomes

- Garnto Southern contractors on-site installing storm pipe and setting storm boxes

2nd Ave. Water Line/Storm Pipe Upgrade

- Shockley contractors on-site watering the shoulders of the road where sod and grass seed was placed; also spot checking/cleaning this site

Old Thomson Rd.

- Addison Land and Mulching contractors on-site setting up silt fence and clearing some of this site

109 Old Thomson Rd.

- Addison Land and Mulching contractors on-site clearing lot; contractors waiting on engineer to stake off rest of the property so construction can begin

Euclaw Creek Comcast Bore

- Southeast contractors on-site installing conduit for Comcast fiber optics; contractors at 525 Country Glen Dr. damaged a gas service so AGL was called, and repairs were made

Planning and Community Development

- We are pleased to announce that we received PlanFirst designation from the Georgia Department of Community Affairs! PlanFirst is described as "DCA's program to recognize and reward communities that clearly demonstrate an established pattern of successfully implementing their Local Comprehensive Plan." Thank you to all City staff who helped compile the application and help execute our citizens' vision daily!
- The Dept. of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall on 8/30 to discuss the City's zoning code

revision. Video of the event is on the City's Facebook. Citizens are encouraged to submit comment throughout the process to jbsuh@cityofgrovetown.com. See below for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Director Ronnie Kurtz attended the Rotary Club of Columbia County West's weekly luncheon on 10/4.
- 81 total building inspections

Meeting Update

- Planning Commission
 - 10/20 Meeting: No Agenda.
- BZA
 - 10/6 Meeting:
 - Approved the following for 105 E Robinson Ave.:
 - Conditional Use Permit to allow an Automobile Repair & Service Station.
 - Variance to allow street-facing garage bay doors.
 - 11/3 Meeting:
 - Request to approve variance for 5310 Wrightsboro Rd. for the following:
 - Reduce minimum front lot line coverage requirement.
 - Permit encroachment past the front build-to zone.
 - Reduce minimum side yard setback.
 - Reduce minimum rear yard setback.
 - Reduce minimum side landscape buffer
 - Reduce parking stall size.

Code Enforcement Update

- 10 signs removed from public ROW
- Overgrown Vegetation
 - 5 warnings
- Inoperative/Abandoned Vehicles
 - 1 NOV
- Parking Violations
 - 1 NOV
 - 3 warnings
- Solid Waste/Trash
 - 2 NOVs
- Obstruction of ROW
 - 1 warning
- 3 responses to civil concerns
- 7 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: October 7, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% Of Project Completed</u>	<u>Comments</u>
Commercial					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	
Residential					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>44</u>	<u>85%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>85</u>	<u>77%</u>	<u>No change</u>
<u>5</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>17</u>	17%	<u>1 C/O</u>
<u>6</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>47</u>	<u>35</u>	<u>74%</u>	<u>No change</u>
<u>7</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>37</u>	<u>31</u>	<u>47%</u>	<u>No change</u>
<u>8</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>37</u>	<u>28%</u>	<u>No Change</u>
<u>9</u>	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site work in progress</u>
	<u>Renovation Permits Issued</u>	<u>9</u>			
	<u>New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Permits Issued</u>	<u>9</u>			
	<u>New Business Licenses Issued: 1</u>				
	<u>Renewal Business Licenses Issued: 0</u>				

Public Information Officer

- Alerted public to hydrant testing via City website and social media
- Updated City website
- Addressed City website's compatibility with upcoming branded City cellphone app
- Alerted public to lifting of Georgia Burn Ban via social media
- Alerted public to 10/5-10/12 Washington St. road closure via City website and social media
- Highlighted City employees via social media
- Alerted public to 12/1 deadline for next round of additions to wall at Veterans Park via social media
- Updated digital sign at City Hall to reflect 10/7 and 10/10 holiday hours
- Created materials for upcoming branded City cellphone app
- Created talking points for 10/8 Listening Sessions event
- Attended a virtual meeting for branded City cellphone app
- Updated bulletin board at City Hall
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- ***City Council Meeting: 10/11/2022 at 6PM in the Council Chambers at City Hall***
- ***Trunk or Treat: 10/28/2022 from 6PM-9PM at Liberty Park***
 - ***Registration is now open at <https://secure.rec1.com/GA/grovetown-ga/catalog>***
- ***Blue Star Memorial Marker Installation: 11/12/2022 at 10AM at Veterans Park***

Closing Comments

We continue to keep Florida citizens in our thoughts and prayers. There are several agencies accepting donations to help with recovery efforts and clearing debris. Our community is blessed that we were not in the path of the storm. Have a safe and happy holiday weekend.

Gary E. Jones, Mayor

