



**SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING  
October 28, 2022**

*Good afternoon,*

***On October 28<sup>th</sup>, from 6PM-9PM, the Leisure and Recreation Department will host our Trunk or Treat event at Liberty Park. Many volunteers will be on hand to pass out candy and several vendors plan to be part of the festivities. Come join us for some family fun!***

*On Thursday, Public Information Officer Jordan Johnson gave an interview to WFXG FOX54 regarding upcoming community events. Visit the City of Grovetown Facebook page to see the interview.*

*Please be advised that the City of Grovetown will be the recipient of a Blue Star Memorial Marker, which will be installed in Veterans Park on November 12<sup>th</sup>, 2022, at 10AM. The public is invited to attend. After the Blue Star dedication, a luncheon will be held at 11:30AM at Liberty Park to honor veterans in the community. You may contact Liberty Park for more information.*

*Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood. Also be reminded that we do not pick up tree debris when it is cut by a company; it is the responsibility of the company to move it.*

**PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:**

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may*

*negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

*Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.*

*If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.*

*Citizens are encouraged to submit comments about the City's Zoning Code Revision project to [jbush@cityofgrovetown.com](mailto:jbush@cityofgrovetown.com). Follow this link for the information page on the City's website:*

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

*We have several job openings in the City. For those who may be seeking employment, please visit our website at [www.cityofgrovetown.com](http://www.cityofgrovetown.com).*

## **Human Resources**

### **Personnel Count**

- 152 full-time number authorized
- 127 full-time number employed
- 1 part-time (Museum)
- 6 part-time/as needed (Firefighters)
- 6 temp. agency employees in Streets & Sanitation
- 4 temp. agency employees in Water/Sewer

### **Vacancies (25)**

- 1 Human Resources Technician
- 1 Utility Billing Clerk
- 1 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Police Investigator (CID)
- 1 Firefighter/EMT
- 1 Utility Services Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 1 Light Equipment Operator (Recreation)
- 2 Light Equipment Operator (Sewer)
- 3 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Meter Maintenance Technician Coordinator
- 4 \*\*\*Positions to be advertised at a later date\*\*\*
- 3 Part-Time Firefighter/EMT

### **Safety/Training/Wellness**

- Safety Talk: **Fire Extinguishers: Choosing the Right One**

### Hiring Actions

- 1 Light Equipment Operator-Sewer Systems potential start date of 10/31/2022
- 1 Light Equipment Operator-Streets and Sanitation potential start date of 11/14/2022

### Worker's Comp Claims

- Nothing to report

### Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants

### Finance

- Continued working on year-end audit

### Police Department

- Police Dept. arrested 6 subjects during this period:
  - 3 for DUI (Failure to Maintain Lane and Open Container)
  - 1 for Public Drunk and Interference with a Law Enforcement Officer
  - 1 for Battery, Hindering a 911 Call, and Cruelty to Children
  - 1 for Speeding, Driving While Unlicensed, and Suspended Registration
- Criminal Investigation Division had 0 case assigned and closed 9 cases
- Happy Birthday to Cpt. Christopher Powell and Officer Timothy Hughes
- Sgt. William Loomer and Inv. Patrick Brown conducted a crime scene investigation demonstration on 10/21 for Girl Scout Troop # 20017
- We send our condolences to TAC Officer Naise Gordon and her family during their bereavement.

### Fire Rescue

- Fire Dept. responded to 26 calls:
  - 19 medical
  - 7 fire
- Conducted fire safety programs using the Fire Safety House at Cedar Ridge Elementary for nine 2<sup>nd</sup> grade classes on 10/24 and 10/25
- Visited Precious Hearts Daycare on 10/28<sup>th</sup> for Fire Safety presentation
- Attended Trunk or Treat event at Liberty Park and gave out candy and fire safety information
- Lt. McFatridge assisted Carol Wolfe with a CPR/AED/First Aid class for City personnel
- Received protective body armor and placed into service on all primary response vehicles

### General Services

- Leisure and Recreational Shop: Cleaned and organized shop, washed vehicles, and cut grass
- Kiddie Park: Cut grass

- Liberty Park: Cut grass, trimmed trees
- Grovetown Trails at Euchee Creek: Cut grass
- Municipal Court: Cut grass
- City Hall: Cut grass
- Historical Park: Cut grass
- Planning and Community Development: Cut grass
- Prepared for Trunk or Treat event

### **Rental & Member Updates**

- 9 new rental contracts with 6 contracts returned with payment
- Facilities and fields were utilized a total of 96 hours
- 1 new gym membership

### **Fleet Maintenance**

- **Stormwater/Sewer Dept.**
  - Utility Trailer: Replaced 2 tires
  - GMC 2500: Routine service
  - Ford F-150: Routine service, replaced tires
- **Streets and Sanitation Dept.**
  - Ford F-250: Repaired flat tire
  - OBD Leaf Vac: Replaced tire
  - D2E Utility Trailer: Replaced tire
- **Police Dept.**
  - Chevrolet Tahoe: Routine service
  - Chevrolet Tahoe 2: Routine service
- **Leisure and Recreation Dept.**
  - Chevrolet Tahoe: Routine service
  - John Deere Mower: Routine service
  - Silverado 1500: Replaced tire

### **Streets and Sanitation Dept.**

- 2 service orders
- Picked up 35 bags of litter on main thoroughfare
- Picked up 20.75 tons of bulk and yard waste
- Cut grass along Wrightsboro Rd. and Robinson Ave.
- Cleaned Newmantown Rd. and Robinson Ave. with Street Sweeper
- Repairing pothole on Wrightsboro Rd. and Harlem Grovetown Rd.

### **Facility Maintenance**

- A total of 10 work orders for this week:
  - 2 at City Hall, 1 at Fire Dept., 1 at Streets Dept., 3 at Liberty Park, 1 at Museum, and 2 at Fleet Maintenance

### **Upcoming Events/Programs**

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Trunk or Treat: 10/28 from 6PM-9PM
- Veterans Day Luncheon: 11/12 from 11:30AM-2:30PM

## Information Technology

- Attended 2 meetings and a training for branded City cellphone app
- Thanks to everyone who has submitted ideas and updates on this project; citizens will soon be getting a great new way to contact and interact with City staff
- Replaced computer in the life cycle replacement this week, bringing us to 6 of 22
- Installed new user setup for new investigator at Police Dept.
- Ordered battery replacements for Business Class UPS in secondary server room at Fire Dept.
- Attended 2 webinars for Cybersecurity and Tyler Technology's ERP Pro 10 move to cloud-based operations
- Calls for service volume was medium at 19
  - Majority of issues from email issues and password resets

## Utility Services

- Please be advised to put your trash can out the night before your pick-up day

### Environmental Compliance

- Conducted permit-required and process control testing of raw and treated wastewater
  - Results in compliance with all permit requirements
- UV lights changed out in purification system
- Began to draw down level of equalization ponds following upset
- Reviewed draft NPDES permit for WWTP and sent comments for review
- Reviewed draft Industrial Stormwater Permit for WWTP and submitted comments
- WWTP operations will be reported in the Sewer Dept.

### Water Dept.

- 114 service orders
- 4 histories
- 2 water leaks repaired
- Changed out 3 water meters
- Flow and pressure test completed at Grovetown Crossing
- Assisted with running camera into sewer main to locate a buried manhole at Old Berzelia Rd.
- Completed project of raising a buried manhole and patched road at Old Berzelia Rd.
- Repaired a concrete cut in driveway at 2<sup>nd</sup> Ave.
- Attended CPR training

### Stormwater Dept.

- Assisted Water Dept. with water leak at Koweta Way
- Assisted with cutting fields at WWTP
- Completed cutting retention pond on Corners Way
- Assisted with raising of buried manhole on Old Berzelia Rd.
- Attended CPR training

### Sewer Dept.

- 1 service order
- Ran and cleaned belt press at WWTP
- Ran camera in sewer main to locate a buried manhole at Old Berzelia Rd.

- Completed project of raising buried manhole and patched road at Old Berzelia Rd.
- Worked on winch at Euchee Creek lift station
- Cut fields at WWTP
- Pulled and troubleshot pumps at Pamir Place lift station
- Attended CPR training

### **Infrastructure Inspections**

- 4 service orders
- 10 developmental inspections
- 2 FOG inspections/pump outs
- Assisted Sarah Anderson with compiling and verifying info/damages on all contracted work by Comcast and Southeast utilities for a meeting with the City Administrator
- Met with Southeast Utilities and City Administrator about damages in Euchee Creek
- Performed pressure test on newly installed water lines in Deer Hollow Section 3B; all water lines tested in this section at 175 PSI, and they passed
- Issued a stop work order on Euchee Creek Comcast boring and investigated customer complaint at 911 Stoneview Ct.; also investigated multiple issues/damages to water, gas, and power lines at 304 Cannock Ct. and 906 and 907 Stoneview Ct.
- Performed grease trap inspection and pump out at 810 Horizon S Pkwy. Little Caesars
- Performed grease trap inspection and pump out at 104 Harlem Grovetown Rd. Pizza Hut
- Assisted Austin South of Water Dept. in locating 2 water meters at 110 and 120 2<sup>nd</sup> Ave.

### ***Deer Hollow Phase 3B***

- Performed pressure test on all sewer gravity mains

### ***Rivercrest Townhomes***

- Garnto Southern contractors on-site backfilling and addressing all issues and compacting before installing more sewer gravity mains on the other side of this project

### ***109 Old Thomson Rd.***

- Contractors on-site installing 3<sup>rd</sup> of 5 sewer service laterals; the other 2 road cuts were compacted and filled in with rock

### ***Brighton Park Apartments***

Prather contractors on-site and continuing to clean storm boxes and storm lines; also utilizing a Vac-Truck to help

## **Planning and Community Development**

- The Dept. of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall on 8/30 to discuss the City's zoning code revision. Video of the event is on the City's Facebook. Citizens are encouraged to submit comment throughout the process to [jbsuh@cityofgrovetown.com](mailto:jbsuh@cityofgrovetown.com). See below for the information page on the City's website:
  - <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Director Ronnie Kurtz attended the Development Authority of Columbia County's Educators in Business Counselor Lunch and Learn for Cyber Education Day at the Georgia Cyber Center on behalf of the City and AUSA on 10/20.
- 24 total building inspections.

### Meeting Update

- Planning Commission
  - 11/17 Meeting: No Agenda
- BZA
  - 11/3 Meeting:
    - Request to approve variance for 5310 Wrightsboro Rd. for the following:
      - Reduce minimum front lot line coverage requirement
      - Permit encroachment past the front build-to zone
      - Reduce minimum side yard setback.
      - Reduce minimum rear yard setback
      - Reduce minimum side landscape buffer
      - Reduce parking stall size

### Code Enforcement Update

- 4 signs removed from public right-of-way
- Overgrown Vegetation
  - 0 NOVs
- Parking Violations
  - 0 NOV
  - 3 warnings
- 2 responses to civil concerns
- 4 cases deemed in compliance

### DEVELOPMENT PROGRESS CHART

DATE: October 28, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<b><u>Commercial</u></b>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	
<b><u>Residential</u></b>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>49</u>	<u>94%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>90</u>	<u>82%</u>	<u>No Change</u>
<u>5</u>	<u>Deer Hollow Section 3A (54 Single Family Homes)</u>	<u>12</u>	<u>=</u>	<u>0%</u>	<u>No Change</u>
<u>6</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>25</u>	<u>25%</u>	<u>1 C/O</u>
<u>7</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>47</u>	<u>35</u>	<u>74%</u>	<u>No change</u>

8	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>44</u>	<u>33%</u>	<u>No Change</u>
9	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	-	-	-	<u>Site work in progress</u>
	<b><u>Renovation Permits Issued</u></b>	<b><u>16</u></b>			
	<b><u>New Construction Permits Issued</u></b>	<b><u>0</u></b>			
	<b><u>Total Permits Issued</u></b>	<b><u>16</u></b>			
	<b><u>New Business Licenses Issued: 2</u></b>				
	<b><u>Renewal Business Licenses Issued: 1</u></b>				

### Public Information Officer

- Scheduled 10/27 appearance on FOX54 Mornings
- Attended virtual kickoff meeting for City website redesign
- Photographed CPR training for City employees
- Alerted public to bathroom reopening at Goodale Park
- Attended 10/26 working meeting for upcoming branded City cellphone app
- Updated City website
- Attended 10/27 virtual meeting and created materials for upcoming branded City cellphone app
- Attended 10/27 virtual training for upcoming branded City cellphone app
- Met with Augusta Magazine and City Administrator regarding potential advertising in future issues
- Photographed 2022 Trunk or Treat event
- Promoted events in/around Grovetown via social media and WFXG in-studio interview

### Upcoming Events/Programs/Meetings

- *Trunk or Treat: 10/28/2022 from 6PM-9PM at Liberty Park*
- *Board of Zoning Appeals Meeting: 11/3/2022 at 6PM in the Council Chambers at City Hall*
- *Blue Star Memorial Marker Installation: 11/12/2022 at 10AM at Veterans Park*
- *Veterans Day Luncheon: 11/12/2022 at 11:30AM at Liberty Park*

### Closing Comments

*Please take time to exercise your right to vote on Tuesday, November 8<sup>th</sup>, 2022! Thanks to our employees for keeping our town safe and clean.*

*Gary E. Jones, Mayor*

