



***SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING
December 9, 2022***

Good afternoon,

City offices and services will close early on December 16th, 2022, at 11:30AM for our annual awards ceremony at Liberty Park, and will reopen at the normal business hour on Monday, December 12th. City offices will also close at noon on December 22nd, 2022, and will reopen on Tuesday, December 27th, at the normal business hour in observance of the Christmas holiday.

This year's Grovetown Christmas Parade has been touted as one of the best in the area! We extend our sincere appreciation to all vendors and organizations that participated. Thanks to everyone who made the event a great success.

The Christmas tree lighting and festivities at Liberty Park were also well attended. Mr. and Mrs. Claus, the Elf on a Shelf, train rides, and snow machines were all featured and were a big hit with our young citizens. Thanks to all who participated in this event as well.

Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood. Also be reminded that we do not pick up tree debris when it is cut by a company; it is the responsibility of the company to move it.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may*

negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact City Hall at 706-863-4576, Ext. 450.

Citizens are encouraged to submit comments about the City's Zoning Code Revision project to jbush@cityofgrovetown.com. Follow this link for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- 152 full-time number authorized
- 132 full-time number employed
- 1 part-time (Museum)
- 6 part-time/as needed (Firefighters)
- 6 temp. agency employees in Streets and Sanitation
- 4 temp. agency employees in Water/Sewer

Vacancies (20)

- 1 Human Resources Technician
- 1 Utility Billing Clerk
- 1 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Firefighter/EMT
- 1 Utility Services Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 1 Light Equipment Operator (Recreation)
- 1 Light Equipment Operator (Sewer)
- 1 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Meter Maintenance Technician Coordinator
- 3 ***Positions to be advertised at a later date***
- 3 Part-Time Firefighter/EMT

Hiring Actions

- 1 Light Equipment Operator-Streets and Sanitation started on 12/5/2022
- Extended 1 conditional job offer for Light Equipment Operator – Streets and Sanitation on 12/5/2022

Safety/Training/Wellness

- Safety Talk: **Think First!**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Participated in the Christmas Parade

Finance

- Preparing Payroll Calendar for 2023-2024

Police Department

- Police Dept. arrested 12 subjects during this period:
 - 1 for Theft by Taking (Motor Vehicle)
 - 2 for DUI (Driving with Suspended License and Possession of Marijuana)
 - 2 for Battery (Family Violence), Cruelty to Children in the 3rd Degree
 - 2 for Suspended License
 - 1 for Probation Warrant (DUI and Failure to Maintain Lane)
 - 1 for Speeding, Possession of Marijuana, and Possession of Methamphetamine
 - 1 for Probation Hold and Possession of Marijuana
 - 1 for Financial Transaction Card Theft
 - 1 for Forgery in the 3rd Degree and Financial Transaction Card Theft
 - 1 for Possession of Methamphetamine, Possession of a Firearm by a Convicted Felon, and Possession of a Firearm During the Commission of a Crime
- Criminal Investigation Division had 9 cases assigned and closed 7 cases
- Criminal Investigation Division, Jefferson County Sheriff's Office, and the Dept. of Community Supervision conducted a 4th amendment operation inside the city limits of Grovetown and seized 34g of marijuana, 20g of methamphetamine, and 1 pistol (49 rounds of ammo), retrieved 8 debit cards, \$10,000 worth of fraudulent checks, issued 9 citations, and obtained 9 felony warrants
- Inv. Rodman and Inv. Kiefat successfully completed a 3-day shooting reconstruction course

Fire Rescue

- Fire Dept. responded to 29 calls:
 - 23 medical
 - 6 fire
- New Firefighter-EMT Kraig Kniphfer started 12/1; all full-time positions are now filled at Fire Dept.
- Chief Kent met with Ft. Gordon Fire Chief Stewart about Mutual Aid Agreement

- On 12/12-12/14, Fire Dept. will be conducting an annual driver training class and cone course at the Columbia County Sheriff's Office Driving Course

General Services

- Please be advised to put your trash can out the night before your pick-up day

Leisure and Recreation Dept.

- Leisure and Recreational Shop: Cleaned and organized shop, washed vehicles, and cut grass
- Kiddie Park: Cut grass
- Municipal Court: Cut grass
- Harvestwood subdivision: Cut grass
- Grovetown Trails at Euchee Creek: Cut grass, blew off trails
- Goodale Park: Cut overgrowth

Rental & Member Updates

- 4 new rental contracts with 5 returned with payment
- Facilities and fields were utilized a total of 74 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - D2E Utility Trailer: Repaired trailer lights
 - Ford F-250: Routine service
- **Streets and Sanitation Dept.**
 - GMC 3500 Flatbed: Routine service, repaired flat tire
 - Silverado 1500: Routine service
- **Police Dept.**
 - Chevrolet Tahoe: Routine service
- **Leisure and Recreation Dept.**
 - Ford F-150: Replaced purge valve
 - John Deere Mower: Replaced battery
 - E-Z-GO Golf Cart: Repaired parking brake
 - Utility Trailer: Installed safety chains

Facility Maintenance

- A total of 11 work orders for this week:
 - 4 at City Hall, 2 at Liberty Park, 1 at Fire Rescue, 2 at Police Dept., 1 at Museum, and 1 at Fleet Maintenance

Streets and Sanitation Dept.

- 7 service orders
- Picked up 25 bags of litter on main thoroughfare
- Picked up 14.43 tons of bulk and yard waste
- Continued to work on Christmas lights around town
- Used Street Sweeper to clean VFW Rd. and Spring St.
- Cleaned around City landfill

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM

Information Technology

- Completed wiring and network upgrade for Rec. Maintenance building
- Life Cycle Replacements have had to be rescheduled
- Installed new laptop for IT office but with reschedules, we remain at 10 of 22 for replacements
- Scheduled transfer of digital sign computer to PIO office
- Ordered more IT office bench stock for wireless keyboard and mouse combo (4) and docking stations (2)
- Researched best ways to clean-up and secure file share drives
- Calls for service were low at 11

Utility Services

Water Dept.

- 72 locates
- 69 service orders
- 4 histories
- 3 water leaks repaired
- Fluoride samples completed
- State report submitted
- Dressed up work site on Lakeview Dr.
- Continued picking up trash in retention ponds
- 18-month warranty walkthrough on Phase 2 at Deer Hollow completed

Stormwater Dept.

- 2 service orders
- Fixed sink hole behind storm drain box on Shirez Dr.
- Assisted Water Dept. with repairing water leaks

Sewer Dept.

- 2 service orders
- Assisted in cleaning bar screen and greased headworks
- Pulled pump and cleaned it at Liberty Park Community Center
- Pulled pump 1 at Pamir Pl. lift station and cleaned it
- Jetted sewer lines at WWTP
- Vac truck used to vacuum out all lift stations

WWTP Employees

- Conducted permit-required process control testing of raw and treated wastewater
 - All results for weekly reports in permit
- Submitted monthly DMR to EPD
- Performed maintenance to headworks
- Lime pump #2 pulled and gone for repairs

Infrastructure Inspections

- 11 developmental infrastructure inspections
- 6 stormwater inspections
- Attended stormwater training at WWTP plant

- Monitored Universal Plumbing with a 2” water line repair and backfill/compaction of hole at KJ’s Plaza behind Barney’s Pharmacy
- 118 2nd Ave. - Shockley contractors on-site and made repair on customer’s property side warranty repair
- Euchee Creek Lift Station - Fortis contractors repaired leak at water spigot during warranty repair
- Pond Inspections - 2085 Lake Forest Dr., 3382 Grove Landing Cir., and 4027 Corners Way
- Deer Hollow Section 2 - Performed 18-month warranty walkthrough and a punch list was created and sent out after completion
- 201 Old Berzelia Rd. - Met with Jim Huffman on materials being delivered and stored on his property.
- Pond Inspections - 325 Hazelnut Dr., 226 Harvestwood Dr., and 5710 Harlem Grovetown Rd.

Deer Hollow Section 3B

- McElmurray contractors and WM Ventures contractors on-site, grading and installing power, AT&T, and Comcast conduit as well as backfilling

2nd Ave. Water Line/Storm Pipe Upgrade

- Shockley contractors back on-site at 118 2nd Ave. repairing water leak on property side of this meter (warranty repair)

Caroleton Townhomes

- Contractors on-site continuing building homes, framing, etc.

Harlem Grovetown Rd. to Pamir Pl. Comcast Bore

- Southeast contractors on-site 12/6

Summerfield AT&T Bore

- AnSCO contractors on-site installing AT&T fiber optics from 12/1-12/5

KJ’s Plaza/Barney’s 2” Water Service

- Universal Plumbing excavated down to a 2” PVC water line from 12/1-12/2 and backfilled hole, compacted in lifts, and topped it off with crush and run; asphalt will be replaced next week

Senators Ridge Comcast Bore

- Southeast contractors on-site 12/5 and installing conduit for Comcast

Planning and Community Development

- The City of Grovetown Department of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall, 103 Old Wrightsboro Rd., on Tuesday, August 30th, 2022, at 6PM to discuss the City’s zoning code revision. Video of the event is on the City’s Facebook. Citizens are encouraged to submit comment throughout the process to jbush@cityofgrovetown.com. Follow this link for the information page on the City’s website:
 - <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Director Ronnie Kurtz attended Leadership Columbia County’s 12/6 Law Enforcement Day

- Our Director attended the 12/7 Columbia County Chamber of Commerce’s Executive Luncheon Series; the speaker was Chris Clark, President and CEO of the Georgia Chamber of Commerce.
- City Planner Jonathan Bush virtually attended the 12/7 CSRA Stormwater Alliance Meeting; the topic of discussion was the Lexington County, SC landscaping ordinance
- 35 total building inspections.

Meeting Update

- Planning Commission
 - 12/15 Meeting: No Agenda.
- BZA
 - 1/5 Meeting:
 - Request to approve variance for Horizon W Pkwy. (parcel# 062 3140) for a reduction in parking stall size.

Code Enforcement Update

- Inoperative/Abandoned Vehicles
 - 3 NOVs
- Property Maintenance
 - 1 warning
- 1 response to civil concerns
- 2 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

December 9, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>3</u>	<u>1</u>	<u>25%</u>	<u>Tasty Wings and Seafood buildout underway</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy’s Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>49</u>	<u>94%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>90</u>	<u>82%</u>	<u>No change</u>
<u>5</u>	<u>Deer Hollow Section 3A (54 Single Family Homes)</u>	<u>12</u>	<u>-</u>	<u>0%</u>	<u>No change</u>
<u>6</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>27</u>	<u>26%</u>	<u>No change</u>
<u>7</u>	<u>Robin Landing Townhomes</u>	<u>47</u>	<u>35</u>	<u>74%</u>	<u>No change</u>

	(47 Townhomes)				
8	Brighton Park Apartments (134 Units in 29 Buildings)	130	88	66%	28 C/Os
9	Rivercrest Townhomes (45 Units in 18 Buildings)	=	=	=	Site work in progress
	Renovation Permits Issued	11			
	New Construction Permits Issued	0			
	Total Permits Issued	11			
	New Business Licenses Issued: 0				
	Renewal Business Licenses Issued: 15				

Public Information Officer

- Shared 12/2 traffic alert from Grovetown Police Department via social media
- Photographed parade and Christmas Festival
- Updated City website
- Updated bulletin board at City Hall
- Shared information on Election Day voting for 12/6 runoff via social media
- Selected judges for Happiest Holiday Home contest
- Attended 12/7 Columbia County Chamber of Commerce Executive Luncheon Series
- Highlighted City employees via social media
- Alerted public to 12/16 early closing via City website and social media
- Alerted public to 12/8 demolition of gazebo in Harvestwood subdivision
- Shared Lewiston Rd. traffic alert from Columbia County and posted to City website
- Alerted public to 12/12-12/16 hydrant testing via social media and City website
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- **City Council Meeting: 12/12/2022 at 6PM in the Council Chambers at City Hall**

Closing Comments

If you would like to make a donation to help a needy family, you may bring an unwrapped toy to the Grovetown Police Dept.; Asst. Chief Robert Eastman will be happy to receive it. Thank you all for the making all these great events happen for our City!

Gary E. Jones, Mayor

