



**THE CITY OF
GROVETOWN**
RISING TOWARD ITS FUTURE
WEEKLY ACTIVITIES REPORT
October 27, 2023

Good afternoon,

Please be reminded of the Trunk or Treat event tonight at Liberty Park, starting at 6PM. Traffic will enter Lakeside Drive and exit at the gate onto Newmantown Road. Please follow the traffic pattern to avoid congestion.

Today, the official name change of Fort Gordon took place at Barton Field. Fort Gordon is now known as Fort Eisenhower, named for the late president and general Dwight D. Eisenhower. We welcome a new chapter in the history of this facility and thank them for being a great neighbor!

If you are a veteran and would like your name placed on the Veterans Wall, please bring a copy of your DD214, and provide a current address and phone number to Grovetown City Hall during business hours, 9AM-5PM, Monday-Friday.

*Our Streets and Sanitation Department and Code Enforcement have issued **over 210** notices for rough trash violations. Please do not place your waste in the street. Bulk and yard waste pickup from the City occurs every other week in your area. If you do not have a bulk and yard waste pickup schedule, please contact Utility Billing at 706-863-4576, ext. 450, and you will be advised on how to receive one. Do not place rough trash out for pickup if it is not your scheduled week. The City will not pick up excessive piles of trash (see guidelines on your bulk and yard waste schedule). Trash must be placed at your address. Do not haul trash across town to dump it on someone else's property. Please help us keep our City clean. Employees are still on the lookout for trash being brought into the City and dumped on the sides of City streets. If you notice anyone dumping, please notify the General Services Dept. at 706-863-4576, ext. 319.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com/jobs.

Human Resources

Personnel Count

- 155 full-time number authorized
- 128 full-time number employed
- 1 part-time (Museum)
- 12 part-time/as needed (Firefighters)

Vacancies (27)

- 1 Human Resources Technician
- 1 Police Sergeant – Road Patrol
- 4 Police Officer – Road Patrol
- 3 Public Safety Dispatcher
- 2 Firefighter/EMT
- 1 City Planner
- 1 Wastewater Lab Analyst
- 2 Sewer Plant Operator Trainee
- 1 Light Equipment Operator (Leisure and Recreation Dept.)
- 2 Light Equipment Operator (Streets and Sanitation Dept.)
- 1 Administrative Assistant – Administration
- 8 ***positions to be advertised at a later date***
- 3 Part-Time Firefighter/EMT

Hiring Actions

- 1 Light Equipment Operator – Leisure and Recreation Dept. – General Services started on 10/16/2023
- Interviewed 1 applicant for Light Equipment Operator – Streets and Sanitation Dept. – General Services on 10/18/2023
- Interviewed 1 applicant for Light Equipment Operator – Leisure and Recreation Dept. – General Services on 10/18/2023

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants

Police Department

- Police Dept. arrested 7 subjects during this period:
 - 1 for Aggravated Assault, Possession of a Knife During the Commission of a Crime, and Tampering with Evidence
 - 1 for DUI (Refusal), Driving While License Suspended, and Brake Light and Turn Light Required
 - 2 for Disorderly Conduct, Possession of Marijuana, and Trespassing

- 1 for Grovetown Police Dept. Warrant (No Insurance and Too Fast for Conditions)
- 2 for Municipal Court 30-Day Sentence for Possession of Marijuana
- Criminal Investigation Division had 4 cases assigned and closed 2 cases
- Records Clerk Samantha Clegg attended open records training at the Columbia County training facility
- Dispatchers Tricia Knight, Rijunite McElheney, Christian Rhaney, and Officer Madison Perkins attended Alzheimer and dementia training for communication officers in McDuffie County, Georgia
- Congratulations to Officer Perkins, now Officer Dillard, on her wedding ceremony!
- Dispatcher Christina Rhaney will be competing in her first fitness competition this weekend; we wish her luck!
- K9 Officer Jenkins is currently in SWAT level 1 training at the Columbia County training facility; additional officers will attend future courses.

Fire Rescue

- Fire Rescue responded to 32 calls:
 - 18 medical
 - 14 fire
- Conducted weekly duties around stations
- Greenbrier Daycare visited Fire Station #2 on 10/23 for a tour to learn about firetrucks
- Conducted fire safety presentations at Cedar Ridge Elementary School, Grovetown Elementary School, Big Blue Marble Daycare, and World of Hope Daycare
- Personnel will be giving out fire safety trick or treat bags at Trunk or Treat

General Services

Leisure and Recreation

- General Services: Cut grass, cleaned shop and offices, and cleaned City vehicles
- Liberty Park: Cut grass, cleaned all storage areas, dragged and chalked baseball fields, cleaned bathroom and concession area, maintained multipurpose fields, and finished preparations for Trunk or Treat
- Utility Services: Cut grass in preparation of Trunk or Treat
- Courthouse: Cut grass
- Made weekly park rounds and watered flowers throughout City

Fleet Maintenance

- **General Services**
 - Water Tank Trailer: Replaced battery cable, solenoid, and push button switch (E223)
 - GMC Sierra 3500 Flatbed: Routine maintenance, replaced 6 tires and alignment (V191)
 - Grappler: Replaced hydraulic hoses (E107)
 - Ford F-550 SD Dump Truck: Replaced windshield (V121)
- **Public Safety**
 - Chevy Tahoe: Replaced thermostat and temperature sensor (V110)

- **Utility Services**

- Gravely Zero Turn Mower 60": Replaced deck belt (E121)
- Ford Transit 150: Replaced fuel injections and spark plugs (V103)
- Ford F-250 Utility Truck: Routine maintenance, repaired flat tire (V130)

Facility Maintenance

- Completed 19 work orders:
 - 8 at Liberty Park, 3 at City Hall, 2 at Fleet Maintenance, 2 at Streets and Sanitation, 1 at Facility Maintenance, and 1 at Courthouse

Streets and Sanitation Dept.

- Picked up 22 bags of litter on main thoroughfare
- Collected total of 41.8 tons of bulk and yard waste
- Completed 5 work orders
- Distributed 7 bulk and yard waste violation tags
- Utilized Street Sweeper on Railroad Ave., Ford Ave., Hayne Dr., and Woodward Dr., collecting 3.35 tons of waste/debris
- Cut grass at easements and rights-of-way on Robinson Ave. and in area of The Avenues
- Reported 3 streetlight issues to GA Power for repair

Leisure and Recreation Rental and Member Updates

- 4 new rental contracts and 5 returned with payment
- Facilities and fields were utilized for a total of 79 hours

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Trunk or Treat: 10/27 from 6PM-9PM
- Veterans Day Ceremony: 11/9 from 10AM-11AM at Veterans Park
- Rock 'n' Roll Christmas Parade: 12/2 at 10AM from Augusta Technical College to Grovetown Middle School
- Christmas Festival: 12/2 from 12PM-PM

Utility Services

Water Dept.

- Ran daily water route
- 97 locates
- 92 service orders
- 5 histories
- Repaired 1 leak on Wadsworth Ct.
- 5-TCB samples completed
- Cut grass at 3rd Ave. and W Robinson Ave. water tanks
- Changed out 2 meters (Deer Hollow subdivision and Pinetree St.)
- Changed out 5 curb stops
- Cleaned trucks

Stormwater Dept.

- Cleaned out ditch area on Barbara St.
- Cut overhanging trees and cleaned ditch area on George St.

- Repatched asphalt around sewer manhole on Country Glen Dr.
- Installed missing storm drain top cover in Deer Hollow subdivision
- Cut overgrown vegetation off fence line in Harvestwood subdivision
- Assisted Sewer Dept. with vac truck at Euchee Creek lift station
- Cleaned trucks

Sewer Dept./WWTP Employees

- Conducted daily labs and operations
- Filled 4 dumpsters of sludge and sent to Waste Management
- EIC inspected digester's aerators and adjusted seating on Basin 1's decanter
- Cleaned digester aerators
- Cleaned plant vehicles
- Discharged 8.7 million gallons of treated wastewater to Butler Creek

Infrastructure Inspections

- 4 residential issues addressed
- Begun utility installation in Deer Hollow Run

Information Technology

- Fortinet, our firewall manufacturer, sent regional reps to visited our office to discuss firewall features
 - Firewall features and updates were discussed with Pollock Company the next day
- Replaced 2 more life cycle replacements with 1 computer awaiting installation
 - 4/19 completed with 1 computer prepared
- Calls for service volume was high at 20
 - Ticketed action items led by Tyler password issues this week

Planning and Community Development

- City Council voted to adopt a new zoning code and map on **5/8** at 6PM in the Council Chambers. Video from the event is archived on the City's Facebook page. Follow this link to access the new documents on the City's website:
 - <https://cityofgrovetown.com/159/Zoning>
 - Citizens are encouraged to reach out with any questions to: rkurtz@cityofgrovetown.com.
- Director Ronnie Kurtz was a featured speaker at the Georgia Department of Community Affairs fall conference in Augusta, Georgia on 10/25. He gave a presentation on the City's use of the Comprehensive Plan to leverage resources, providing housing, infrastructure, and public service at a level demanded by our growing population.
- Our Director attended the renaming ceremony for Ft. Eisenhower (previously Ft. Gordon) on 10/27.
- 25 total building inspections.

Meeting Update

- Planning Commission
 - 11/16 Meeting: No Agenda
- BZA
 - 11/2 Meeting: No Agenda

Code Enforcement Update

- 23 cases deemed in compliance
- 6 signs removed from ROW
- 7 responses to civil concerns
- Overgrown Vegetation
 - 1 NOV
 - 2 warnings
- Inoperative/Abandoned Vehicles
 - 2 warnings
- Parking Violations
 - 1 NOV
 - 8 warnings
- Trash
 - 8 warnings

DEVELOPMENT PROGRESS CHART

October 27, 2023

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
Commercial					
<u>1</u>	<u>Dunkin' Site (4 Unit Building)</u>	<u>3</u>	<u>2</u>	<u>50%</u>	<u>No change</u>
<u>2</u>	<u>Palmetto Industries (Brighton)</u>	<u>1</u>	<u>=</u>	<u>=</u>	<u>Building permit issued</u>
Residential					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>106</u>	<u>102</u>	<u>93%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 3 (122 Single Family Homes)</u>	<u>98</u>	<u>55</u>	<u>45%</u>	<u>3 C/Os</u>
<u>5</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>50</u>	<u>37</u>	<u>36%</u>	<u>No change</u>
<u>6</u>	<u>Rivercrest Townhomes (45 Townhomes)</u>	<u>22</u>	<u>=</u>	<u>=</u>	<u>No change</u>
<u>7</u>	<u>Ferguson Farms (100 Single Family Homes)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>LDP issued; site work underway</u>
	<u>Renovation Permits Issued</u>	<u>14</u>			
	<u>New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Permits Issued</u>	<u>14</u>			

New Business Licenses Issued: 4			
Renewal Business Licenses Issued: 0			

Public Information Officer

- Appeared on 10/23 WRDW Morning Mix to promote City events
- Participated in 10/23 WRDW interview regarding Trunk or Treat traffic changes
- Updated City website
- Appeared on 10/24 WFXG FOX54 Mornings to promote City events
- Released vendor list and event info for Trunk or Treat via social media
- Highlighted City employees via social media
- Appeared on 10/25 WJBF News at Noon to promote City events
- Corresponded with Facebook regarding technical issues
- Appeared on 10/26 WRDW Mix at 3 to promote City events
- Participated in judging/prize delivery for Spooktacular Halloween Home Contest
- Updated bulletin board at City Hall
- Shared traffic updates from Columbia County via social media
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *Veterans Day Ceremony: 11/9 from 10AM-11AM at Veterans Park*
- *City Council Meeting: 11/13 at 6PM in the Council Chambers at City Hall*
- *Cruisin' for Christmas Car Show: 11/18 from 9AM-2PM at Liberty Park*
- *Rock 'n' Roll Christmas Parade: 12/2 at 10AM from Augusta Technical College to Grovetown Middle School*
- *Christmas Festival: 12/2 from 5PM-9PM*

Closing Comments

Thanks so much to all employees and volunteers who have worked so hard to provide a quality event for the residents of Grovetown and the surrounding area. Great job!

Gary E. Jones, Mayor

